



The Queen's Hall  
High Street  
Cuckfield  
West Sussex  
RH17 5EL

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Parish Clerk: Noemi Ripert  
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## Finance & General Purposes Committee

### Minutes of the meeting held at 8.30pm on Thursday 4<sup>th</sup> June 2026

**Present:** Mr M Sheldon (Chairman), Mr A Burton, Mrs A King, Mr A Symonds and Mrs J White

**In Attendance:** Ms N Ripert (Clerk) & Mrs A Kyle

**Public Question Time:** None

**FGP001 To receive apologies for absence**

Cllr Burton and Cllr Oversby-Powell offered their apologies which were accepted.

**FGP002 To receive declarations of interest from Members in respect of any matter on the agenda. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it**

None

**FGP003 To approve the minutes of the meeting held on 8<sup>th</sup> January 2026 (previously circulated)**

The minutes of the meeting held on 8<sup>th</sup> January 2026 were noted and approved.

**FGP004 To note the F&GP Action List**

Noted. There were no open actions to review.

**FGP005 To review the budget for this committee**

Committee reviewed and noted the budget for the F&GP committee to date.

**FGP006 To receive and note the Internal Auditor's Report for 2025-26**

Committee noted the report and that there were no items requiring action this year.

Committee also noted the Internal Auditor's comments that: "Our testing did not identify any procedural errors requiring reporting to the external auditor at this time, nor did we observe any material weaknesses in internal controls that would pose a risk to public funds. In fact, the processes and procedures together with own built-in compensating controls are robust, strictly followed and in many respects a model of good practice."

**FGP007 To consider the Year End Accounts and Annual Return for 2025/26 for approval at Full Council on 11<sup>th</sup> June 2026**

Committee reviewed the year end accounts and annual return and resolved to recommend this for approval at the next Full Council meeting.

**FGP008 To review the current year to date budget and expenditure for 2026-27**

Committee reviewed the current year to date budget and expenditure. The updates to the budget were to be approved by Council at the next Full Council meeting.

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**FGP009 To consider the costs of outsourcing the watering of the High Street flower baskets**  
Committee agreed to the costs of outsourcing the watering of the High Street flowers.

**FGP010 To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only**  
None

Meeting Closed at 8.39pm

Signed \_\_\_\_\_