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Cuckfield  
West Sussex  
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Parish Clerk: Noemi Ripert  
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## Finance & General Purposes Committee

### Minutes of the meeting held at 8.30pm on Thursday 5<sup>th</sup> June 2025

**Present:** Mr M Symonds (Chairman), Mr A Burton, Mrs A King, Mr S Oversby-Powell and Mrs J White

**In Attendance:** Ms N Ripert (Clerk), Mrs M Dormer & Mr A Podmore

**Public Question Time:** Two members of the public attended.

**FGP001 To receive apologies for absence**

Cllr Sheldon offered his apologies which were noted and accepted.

**FGP002 To receive declarations of interest from Members in respect of any matter on the agenda. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it**  
None

**FGP003 To approve the minutes of the meeting held on 9<sup>th</sup> January 2025**

The minutes of the meeting held on 9<sup>th</sup> January 2025 were noted and approved.

**FGP004 To note the F&GP Action List**

Noted. There were no open actions to review.

**FGP005 To receive and note the Internal Auditor's Report for 2024-25 if available.**

Committee noted the report and that there were no items to address this year.

**FGP006 To consider the Year End Accounts and Annual Return for 2024/25 for approval at Full Council on 12<sup>th</sup> June 2025**

Committee reviewed the year end accounts and annual return and resolved to recommend this for approval at the next Full Council meeting.

**FGP007 To review the current year to date budget and expenditure for 2025-26**

Committee reviewed the current year to date budget and expenditure. The updates to the budget were to be approved by Council at the next Full Council meeting.

**FGP008 To consider adding to the budget the purchase of additional SIDs by using reserves to be paid back over 2-4 years**

Committee resolved to seek further quotes and research the best options before agreeing to the budget increase.

8.55 Cllr Ceccherini joined the meeting

**FGP009 To consider increasing the legal fees by a suggested £5,000**

Committee agreed to the suggested £5,000 increase to the legal fees.

**Cuckfield Parish Council adopted the General Power of Competence on 1<sup>st</sup> May 2025, all decisions made during this meeting are done so under this power.**

**FGP010**    **To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only**  
None

Meeting Closed at 9.05pm

Signed \_\_\_\_\_