



The Queen's Hall  
High Street  
Cuckfield  
West Sussex  
RH17 5EL

01444 454276

Parish Clerk: Noemi Ripert  
clerk@cuckfield.gov.uk

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## Assets, Community & Environment Committee

### Minutes of the meeting held at 8pm on Thursday 24<sup>th</sup> April 2025

**Present:** Mr A Symonds (Chairman), Mr P Ceccherini, Mrs M Dormer, Mr A Podmore and Mrs J White

**In Attendance:** Mrs K West (Communications & Admin Assistant), Mrs A King and Mr S Oversby-Powell

**Public Questions Time:** None present

**ACE033 To receive apologies for absence**

Cllrs Sheldon and Burton offered their apologies which were noted and accepted.

**ACE034 To receive declarations of interest from Members in respect of any matter on the agenda. (*The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.*)**

None

**ACE035 To approve the minutes of the meeting held on 30<sup>th</sup> January 2025**

The minutes of the meeting held on 30<sup>th</sup> January 2025 were noted and approved.

**ACE036 To note the Action List**

The action list was noted

**ACE037 Assets**

**i. To receive an update on the Cemetery**

Committee noted the report and updates.

**ii. To receive an update on the allotments and the price increase for 2026-2027**

Allotment holders were advised of the price increase for April 2026.

**ACE038 Community**

**i. To receive an update for the Silver Sunday event due on 27<sup>th</sup> April 2025**

Committee noted that all preparation for Silver Sunday was in hand and expected the event to be well attended.

**ii. To receive an update on the progress of the Community Art Display**

New artworks had been received and displayed for the quarter.

- iii. **To receive an update regarding the running of Tea & Company**  
The Tea & Company afternoon was still running its course successfully with the regular attendees.
- iv. **To receive an update on the skate jam that took place on 15<sup>th</sup> April 2025**  
Committee noted that the skate jam event had been well attended and was a success despite the uncertain weather.
- v. **To receive an update on the big Summer Picnic planned for the 20<sup>th</sup> July 2025**  
Committee noted that the organisation of the big summer picnic was well underway and expected further updates from the Rugby Club.
- vi. **To receive an update on the participation of CPC at the Cuckoo Fayre on 5<sup>th</sup> May 2025**  
Committee noted that Cllr Dormer agreed to attend and set up the CPC stand.
- vii. **To receive an update on the celebrations for VE Day taking place at the church on 8<sup>th</sup> May 2025**  
Cllrs Dormer, King, Symonds and White confirmed their attendance to the VE Day celebrations organised by Holy Trinity Church.
- viii. **To receive an update on the next Rain or Shine The Rivals, taking place in the nature garden at the Queen Hall on Friday 1<sup>st</sup> August 2025**  
Committee noted the date of the next Rain or Shine theatre performance. All marketing materials had been received and were published on the CPC website and social media. The posters were to be displayed in the village at a later date.
- ix. **To consider awarding a contribution to the volunteering events for Greener Cuckfield**  
Committee agreed to support Greener Cuckfield with a contribution and resolved to discuss this further at the next Full Council meeting of 12<sup>th</sup> June 2025.

**ACE039 Environment**

- i. **To receive an update on the Biodiversity Action Plan for 2025-2030 and the Volunteer work parties on Parish Council sites**  
Committee noted that the BAP was well underway, and numerous activities were happening around the village.
- ii. **To receive an update on the 1<sup>st</sup> Cuckfield BioBlitz taking place on Sunday 11<sup>th</sup> May at Horsefield Green between 11am and 1pm**  
The organisation of the 1<sup>st</sup> Cuckfield BioBlitz was well in hand and the organisers were encouraging the community to join in.
- iii. **To receive an update on the annual village tidy up**  
The last litter pick took place earlier this year in February with Greener Cuckfield and committee agreed to hold the next litter pick in February/March 2026.

**ACE040 To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only.**

Committee noted that the bus shelter roof on London Road near the Ardingly Road roundabout was in need of repairs and the gutters needed to be replaced. A “keep clear sign” was to be displayed urgently to warn against the possible danger of lose tiles falling and committee agreed to receive quotes for these repairs.

The meeting closed at 8.43pm

Signed:\_\_\_\_\_