



The Queen's Hall  
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## Community Buildings Committee

### Minutes of the meeting held at 8.30pm on Thursday 19<sup>th</sup> September 2024

**Present:** Mrs A King (Chairman), Mr S Oversby-Powell, Mr M Sheldon Mr A Symonds, and Mrs J White

**In Attendance:** Mrs M Dormer, Mrs S Heynes (Clerk) and Mrs N Ripert (Communications & Admin Officer)

**Public Question Time:** None

CB011 **To receive apologies for absence.**

Cllr Burton offered his apologies which were noted.

CB012 **To receive declarations of interest from Members in respect of any matter on the agenda. *The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.***

None

CB013 **To approve the minutes of the meetings held on 27<sup>th</sup> June 2024**

The minutes of the meeting held on 27<sup>th</sup> June 2024 were noted and approved.

CB014 **To receive a presentation from Solar Dynamics regarding solar panel options for the Queen's Hall**

A representative of Solar Dynamics was present to share more information about the installation process of the Solar Panels.

To ensure minimal impact on the regular hirers of the Queen's Hall and any event that may take place on a weekend, Solar Dynamics assured us that the works would start on a Monday and end on a Friday, with the erection and dismantling of the scaffolding also during that period. The committee made it clear that no vehicle was allowed access in the garden. It was confirmed that the external work would not have any impact on any hirer using the hall. The electrical work would take about two days to be completed and could be planned around the usage of the regular hirers.

As part of the Solar Panels installation, a battery storage system was also to be included. The committee were unsure of the proposed location to install the battery and resolved to agree on the best location that would also include the possibility of adding an extra battery in the future. The corridor along the main hall was the potential location that the committee had in mind.

Solar Dynamics agreed to send CPC updated figures to demonstrate the projected income from the system for generated and exported electricity back to the grid.

Solar Dynamics confirmed that as part of their service offer, annual check and the cleaning of the solar panels will be carried out and that there was a 2-year workmanship warranty, a 10-year battery and inverter warranty and a 25-year solar panels warranty.

**CB015 To note the Community Buildings Action List**

Items were noted

**CB016 To receive an update regarding the maintenance issues at both halls:**

**a. to receive an update regarding the fencing to be installed along the Queen's Hall boundary to secure the access**

The fence was due to be erected as soon as possible.

**b. to receive an update regarding the quote received to refurbish the toilets at the Queen's Hall**

The committee resolved not to proceed with the refurbishment of the toilets at the Queen's Hall.

**c. to receive an update regarding the new damp issues in the Queen's Hall, and consider the quote for repair**

The committee instructed the Clerk to contact the company who carried out the damp improvement work originally to investigate the source of the issue further and agreed to pay the £180+VAT assessment fee.

**CB017 To receive an update on the Angela Fox Nature Garden development**

The committee agreed that the garden was looking really good and was pleased with its development and progress made.

The fountain and pathway were due to be completed next week and the fox sculpture was due to be delivered next week also and would be added to CPC insurance policy.

The garden maintenance was ongoing and would continue on a monthly basis. Some work was still outstanding, the north and west beds were due to be finished by next year.

**CB018 To receive an update regarding the installation of secondary glazing in the Parish Office and Museum at the Queen's Hall**

No further updates were available at this time. A planning application was yet to be completed and further information about the design was yet to be received.

**CB019 To receive an update from the Village Hall Redevelopment Working Group**

The working group met with the preschool and confirmed their intentions to continue to run for the foreseeable future. The preschool representatives were not able to give any guarantees they will still be running after 5 years. The future of the Village Hall was discussed with the two long-term favourable options which were either to rebuild or sell and the need of a regular hirer was predominant.

The committee resolved to add this item to the next Full Council meeting agenda to agree on the immediate future of the Village Hall with the recommendation to leave it running to up to 5 years and complete the most urgent maintenance repairs including the electrical re-wiring of the hall.

**CB020 To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only**

The Clerk shared the ongoing electrical issues in the entrance corridor of the QH with some sockets not working. A new breaker was due to be installed next week.

Meeting closed at 9.27pm

Signed \_\_\_\_\_

**Next Meeting:** 21<sup>st</sup> November 2024