



The Queen's Hall
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Cuckfield
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Parish Clerk: Sam Heynes
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Assets, Community & Environment Committee

Minutes of the meeting held at 8.30pm on Thursday 16th February 2023

Present: Mr A Symonds (Chairman), Mr A Burton, Mr Paul Ceccherini, Mrs A King, Mr M Sheldon, and Mrs J White

In Attendance: Mrs S Heynes (Clerk), Mrs N Ripert-Forrest (Communications & Admin Officer) and Mr S Oversby-Powell

Public Question Time: None present.

ACE023 To receive apologies for absence

Cllrs Podmore and Potts offered their apologies, which were noted.

ACE024 To receive declarations of interest

None.

ACE025 To approve the minutes of the meeting held on 20th October 2022

The minutes of the meeting held on 20th October were approved and signed.

ACE026 To note the Action List

Noted.

ACE027 Assets

i) To consider the quotes for the removal of the damp areas in the Men's Public Toilets of Broad Street car park and improve the air quality.

The committee resolved not to proceed with the quotes and instead to repair the extractor fan, wash down and repaint the walls and review the state of the men's toilets in a few months.

ii) To discuss options regarding the safe keeping, planning, maintenance, and accuracy of future burials in the Natural Burial Ground area.

The committee were in favour of the proposed options and agreed to implement the recommendations with immediate effect.

iii) To consider the proposed change to the Memorial Bench Policy.

The committee agreed the proposed change to the Memorial Bench Policy.

ACE028 Community

i) To receive an update regarding the Silver Sunday event planned for April 2023

Cllrs Podmore and Symonds offered help for the 23rd April. Cllr White offered to donate some bottles of wine to be added to the free prize draw.

Cuckfield Parish Council adopted the General Power of Competence on 14th May 2020, all decisions made during this meeting are done so under this power.

- ii) **To receive an update regarding the Skate Jam planned for 2023.**
No updates – The event was planned to go ahead as agreed.
- iii) **To receive an update regarding the Christmas Street Festival for 2022, and consider who will be part of the working party for 2023.**
Cllr Podmore agreed to continue to help organise the Christmas Street Festival for 2023 and the committee agreed to decide who will be part of the working party once the new Council was elected in May.
- iv) **To consider the options for the Christmas Street lighting scheme for 2023 and onwards.**
The committee resolved to defer this matter to the next Full Council meeting in May.

ACE029 Environment

- I. **To review the summer maintenance schedule for 2022 at the cemetery consider whether to expand the wildflowers scheme for 2023 into zone D (in addition to zones K & L)**
The committee agreed to expand the wildflowers scheme into zone D.
- II. **To consider organising a community event for the Great Big Green Week between 10th-18th June.**
The committee resolved to contact Greener Cuckfield to see if they would like to get involved.

ACE030 To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only.
None

The Meeting closed at 9:22pm

Signed: _____

Next meeting: Date to be confirmed