



The Queen's Hall
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Cuckfield
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Parish Clerk: Sam Heynes
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Assets, Community & Environment Committee

Minutes of the meeting held at 8.30pm on Thursday 20th October 2022

Present: Mr M Sheldon (Chairman), Mr A Burton, Mrs A King, , Mr A Podmore, Mrs C Potts, Mr A Symonds, and Mrs J White

In Attendance: Mrs S Heynes (Clerk), Mrs N Ripert-Forrest (Communications & Admin Officer) and Mr S Oversby-Powell

Public Question Time: None present.

ACE016 To receive apologies for absence

Cllr Ceccherini offered his apologies, which were noted.

ACE017 To receive declarations of interest

None.

ACE018 To approve the minutes of the meeting held on 1st September 2022

The minutes of the meeting held on 1st September were approved and signed.

ACE019 To note the Action List

Noted.

ACE020 Assets

a) To consider the proposed change to the Memorial Bench Policy

Deferred to next ACE meeting.

b) To consider the proposed changes to the burial fees

Council resolved to approve the proposed changes to the burial fees, effective from 1st January 2023.

2045 Cllr Symonds joined the meeting.

c) To consider the letter from Irwin Mitchell regarding the encroachment of land at the Observer Field

The Committee discussed the history of the usage of the encroached land, and resolved to draft a response to the letter received from Irwin Mitchell after taking legal advice.

d) To consider the proposed Interpretation Board for Horsefield Green

The committee considered the proposed proof and resolved to proceed with the purchase. Thanks were expressed to Cllr Podmore for the design.

Cuckfield Parish Council adopted the General Power of Competence on 14th May 2020, all decisions made during this meeting are done so under this power.

ACE021 Community

a) To receive an update regarding the Silver Sunday event which took place on 2nd October 2022

The committee agreed the event was a success and very well received. The new table layout worked very well, and the committee looked forward to repeating the same plan at the next Silver Sunday event in April 2023.

b) To receive an update regarding the Christmas Street Festival planned for 9th December 2022

Cllr Podmore confirmed organisation of the festival was well underway, although just a few stall applications had been received to date. He confirmed the snow machine would be back but there would be no laser show. The Parish Council would work with Cucksoc to organise the grotto again this year, and would seek volunteers to act as elves.

Advertising of the event would commence immediately, together with an appeal for more stallholders.

c) To consider the proposal to work with Age UK to offer the Queen's Hall as a meeting space for the older, isolated and lonely members of the community

The Clerk met with an Age UK representative and discussed running an event every Monday afternoon in the Council Chamber to welcome isolated and lonely members of the community, and to provide a warm space for this winter. It was resolved that Cuckfield Parish Council would fund the refreshments and offer the room for free. Age UK were pursuing funding from the Rotary Club to run the event and would inform the Clerk if they were successful.

The first event was planned for 14th November 2022, and the committee resolved to fund the event if necessary, at an estimated cost of approx. £125 per month.

ACE022 To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only.

None

The Meeting closed at 9:15pm

Signed: _____

Next meeting: 16th February 2023