



The Queen's Hall
High Street
Cuckfield
West Sussex
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Finance and General Purposes Committee

Minutes of the Meeting held at 7.30pm on Thursday 9th June 2022

Present: Mr A Symonds (Chairman), Mrs A King, Mr S Oversby-Powell, Mr M Sheldon and Mrs J White

In Attendance: Mrs S Heynes (Clerk)

Public Question Time: No members of public were present.

FGP001 To receive apologies for absence
Cllr Burton offered his apologies which were accepted.

FGP002 To receive declarations of interest from Members in respect of any matter on the agenda. (The disclosure must include the nature of the interest. If you become aware, during the meeting, of an interest that has not been disclosed under this item you must immediately disclose it)
None.

FGP003 To approve the minutes of the committee meeting held on 6th January 2022
The minutes of the meeting held on 6th January 2022 were noted and approved.

FGP004 To note the F&GP Action List
The outstanding action to investigate a loan to build the external toilet at the Queen's Hall was closed as S106 funds and reserves would be used.

7.36pm Cllr Oversby-Powell arrived.

FGP005 To receive and consider the Internal Auditor's Report
Committee reviewed the report and instructed the Clerk to increase the Fidelity insurance to cover the current Precept and Reserves up to £500k, however it was noted that the processes in place within the Council were robust enough to protect the Council from embezzlement.

FGP006 To consider the effectiveness of the Council's Internal Audit and Internal Control Procedures and Audit Plan for recommendation to Full Council on 16th June 2022
Council had already noted and approved the effectiveness of the Audit Plan and the Council's Internal Audit and Internal Control Procedures at the Full Council meeting held on 22nd May 2022, so this item was not discussed.

FGP007 To consider the Year End Accounts and Annual Return for 2021/22 for approval at Full Council on 16th June 2022
Committee reviewed the finances and resolved to recommend the annual return was approved at the Full Council meeting on 16th June 2022.

Cuckfield Parish Council confirmed their eligibility to hold the General Power of Competence on 4th May 2021, all decisions made during this meeting are done so using this power.

FGP008 **To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only.**
None.

Meeting Closed at 7.55pm

Signed _____