



The Queen's Hall
High Street
Cuckfield
West Sussex
RH17 5EL
01444 451610
01444 454276

Parish Clerk: Sam Heynes
clerk@cuckfield.gov.uk

Assets, Community and Environment Committee

Minutes of the Meeting held at 8.30pm on Thursday 12th May 2022

Present: Mr A Symonds (Chairman), Mr A Burton, Mr P Ceccherini, Mr J Dickie, Mrs A King, Mr A Podmore, Mrs C Potts, Mr M Sheldon and Mrs J White.

In Attendance: Mrs K Ely (Assistant Clerk) and Mr Oversby-Powell.

Public Question Time: None present.

ACE001 To receive apologies for absence

None.

ACE002 Declarations of Interest

None.

ACE003 To approve the minutes of the meeting held on 17th February 2022

The minutes of the meeting held on 17th February 2022 were approved and signed.

ACE004 To note the Action List

Noted.

ACE005 Assets

a) To receive an update on the formal registration of land owned by Cuckfield Parish Council (i.e. Observer Field, Courtmead Road, Cemetery).

Cllr Salisbury had advised at the Full Council meeting on 5th May that the sale of the Courtmead Road 'playmeadow' was in limbo due to the right of way through the site. MSDC lawyers were in debate with the purchaser's lawyers regarding this.

b) To consider the installation of a notice board at Horsefield Green.

Committee ratified the installation of an interpretation board at Horsefield Green to promote the site as a community asset, providing an overview of how the space is managed. including the cutting regime, pond management and community orchard. The cost of the board would be met by S106 monies. Cllr Podmore would draft wording for the interpretation board and the Clerk was instructed to obtain quotes for the board.

ACE006 Environment

a) To consider quotes for additional verge cuts during March – October.

The Committee accepted the quote from Idverde and wished to re-state the cutting plan to Idverde to ensure that all verges undertaken by WSCC are cut

Cuckfield Parish Committee confirmed their eligibility to hold the General Power of Competence on 4th May 2021, all decisions made during this meeting are done so using this power.

during the bimonthly regime.

b) To receive an update on the wildflower verges project.

Cllr Podmore provided an update on the project, noting that potential wildflower verges had been identified at Whitemans Green and Barrowfield. A grant application would be made to Sussex Lund for the project.

c) To ratify the use of a contractor whilst a decision is made regarding recruitment to the groundsman role.

The Committee ratified the use of a contractor, should a reasonable quote be received by the Clerk.

ACE007

To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only

Cllr Ceccherini noted that it had been highlighted to him that the flower baskets on the lampposts on the High Street were dry; the Clerk to advise the Village Orderly to undertake a more frequent watering regime.

The meeting closed at 9.02pm

Signed: _____

Next Meeting: 1st September 2022