



The Queen's Hall  
High Street  
Cuckfield  
West Sussex  
RH17 5EL

01444 451610  
01444 454276

## Finance and General Purposes Committee

### Minutes of the Meeting held at 8.30pm on Thursday 6<sup>th</sup> January 2022

**Present:** Mr J Dickie (Chairman), Mr A Burton, Mrs A King and Mr S Oversby-Powell.

**In Attendance:** Mrs S Heynes (Clerk)

**Public Question Time:** No members of public were present.

**FGP001 To receive apologies for absence**

Cllrs Laing & Symonds offered their apologies which were accepted. As both the Chairman and Vice Chairman were absent, Cllr Dickie was nominated to chair the meeting.

**FGP002 To receive declarations of interest from Members in respect of any matter on the agenda. (The disclosure must include the nature of the interest. If you become aware, during the meeting, of an interest that has not been disclosed under this item you must immediately disclose it)**

Cllr Burton declared an interest in item FGP006a) as a trustee of the New England Wood Trust.

**FGP003 To approve the minutes of the committee meeting held on 29<sup>th</sup> April 2021**

The minutes of the meeting held on 29<sup>th</sup> April 2021 were noted and approved.

**FGP004 To note the F&GP Action List**

There were no open actions to discuss.

**FGP005 To consider the year to date (16<sup>th</sup> December 2021) 2021-22 budget:**

- a) Review the latest budget position (to 16<sup>th</sup> December 2021).  
Committee reviewed the year to date finances and noted the £1,600 forecast overspend. This was not a figure of concern at this time as it was felt this would reduce further as actual spend occurred over the final 3 months of the year.
- b) To consider the Reserves.  
The Clerk would look at why there were 2 separate lines in reserves for Horsefield Green and merge them if appropriate. Other reserves lines were noted.
- c) To consider the budget forecast for 2021-2023 and resolve to agree the final Precept figure for approval at the Full Council meeting on 20<sup>th</sup> January 2022.  
The Clerk was instructed to investigate obtaining a loan to proceed with building the external toilet at the Queen's Hall and share the repayment figures.

The proposed precept increase of 3% would be recommended for approval at the Full Council meeting to be held on 27<sup>th</sup> January 2022.

**FGP006 To consider all grant applications received during 2020/21:**

Cuckfield Parish Council confirmed their eligibility to hold the General Power of Competence on 4<sup>th</sup> May 2021, all decisions made during this meeting are done so using this power.

- a) New England Wood Trust  
The committee resolved to make a donation of £200.
- b) Age UK  
The committee resolved to make no donation at this time.
- c) Victim Support  
The committee resolved to make no donation at this time.
- d) Citizens Advice  
The committee resolved to make a donation of £200 to support the local provision within the area.
- e) 4Sight Vision Support  
The committee resolved to make no donation at this time.

**FGP007** **To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only.**  
None.

Meeting Closed at 9.07pm

Signed \_\_\_\_\_