



The Queen's Hall
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Cuckfield
West Sussex
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Parish Clerk: Sam Heynes
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Minutes of the Meeting of the Full Council held at 8.30pm on 16th December 2021

Present: Mr A Burton (Chairman), Mr P Ceccherini, Mr J Dickie, Mrs A King, Mr A Podmore, and Mr A Symonds

In Attendance: Mrs S Heynes (Parish Clerk), Mrs F Laing (via zoom)

Public Question Time: None

FC152 To receive apologies for absence

Cllrs Oversby-Powell, Sheldon and White submitted their apologies which were accepted.

FC153 Declarations of Interest

None

FC154 To approve the minutes of the Full Council meeting held on 25th November 2021

The minutes of the meeting held on 25th November 2021 were taken as read and confirmed as a true record.

FC155 To resolve the following items relating to the Clerk's pay and contract:

- i. To ratify the 1 point pay increase for the Clerk based on the appraisal outcome for 2020-2021, as per contract terms.
Council resolved to award the 1 point increase.
- ii. To ratify the 1 point pay increase for the Clerk based on the successful completion of Community Governance Level 4, as per contract terms.
Council resolved to award the 1 point increase.

FC156 To consider approval for the Clerk to continue Community Governance Level 5 studies in 2022 at a total cost of £6,300 over 2 years.

Council resolved to approve the training, which would start in February 2022.

FC157 To ratify the proposal to close all Council services at the end of the day on 23rd December 2021, reopening on Tuesday 4th January 2022.

Council resolved to close the office for all staff on 24th December in thanks for all the efforts over 2021.

FC158 To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only.

None.

Meeting closed at 8.50pm

Signed _____

Future Meeting:
20th January 2022