



The Queen's Hall  
High Street  
Cuckfield  
West Sussex  
RH17 5EL

01444 451610  
01444 454276

## Informal Planning Committee

### Minutes of the Meeting held at 7.30pm on Thursday 15<sup>th</sup> July 2021

**Present:** Mr S Oversby-Powell (Chairman), Mr A Burton, Mr P Ceccherini, Mrs A King, Mr M Sheldon and Mrs J White

**In Attendance:** Mr J Dickie and Mrs S Heynes (Clerk)

#### Public Question Time:

Due to the withdrawal of COVID regulations which allowed local authorities to hold meetings remotely until 6<sup>th</sup> May 2021, all recommendations made by committee during this meeting would be implemented by the Clerk under the scheme of delegation and ratified at the Full Council meeting scheduled for 29<sup>th</sup> July 2021.

#### PL029 To receive apologies for absence

Cllr Podmore offered his apologies, which were accepted.

#### PL030 To receive declarations of interest from Members in respect of any matter on the agenda. (The disclosure must include the nature of the interest. If you become aware, during the meeting, of an interest that has not been disclosed under this item you must immediately disclose it)

None

#### PL031 To note the minutes of the meeting held on 24<sup>th</sup> June 2021

The minutes of the meeting held on 24<sup>th</sup> June 2021 were noted and would be approved and signed at the next formal Planning meeting.

#### PL032 To note the Planning Action List

Noted.

#### PL033 To consider the following Planning Applications:

##### a) DM/21/2210: Downsmead, Courtmead Road

Demolition of existing rear extension. Erection of new single storey and two storey side and rear extension. Removal of existing roof and formation of new roof including dormers.

**Comment:** No complaints had been received from any other residents, the committee had no objection.

##### b) DM/21/2358: Little Gables, Tylers Green

Two storey rear extension with new flat roof dormer to side of pitched roof to be extended to create a new ensuite

**Comment:** No objection, however if MSDC were minded to approve this application, privacy screening on the ensuite glass should be a condition.

Cuckfield Parish Council confirmed their eligibility to hold the General Power of Competence on 4<sup>th</sup> May 2021, all decisions made during this meeting are done so using this power.

- c) **DM/21/2324: The Third Thistle, Whitemans Green**  
Ash Trees x 2 – Fell dye to Ash Dieback, dead tree trunk to be removed  
**Comment:** The committee would like to see the arboriculture report stating that these trees had Ash Dieback before passing comment on this application, as these were mature trees in the conservation area. The committee would also like to see the application form as it was not included with the planning details on the portal.
- d) **DM/21/2354: Bedlam Cottage, Broad Street**  
Installation of a pair of wooden gates across driveway entrance  
**Comment:** No objection
- e) **DM/21/2506: Fieldview, 17 Highlands**  
Proposed reconstruction of chimney  
**Comment:** No objection
- f) **DM/21/2435: Snaresbrook, Tylers Green**  
Rear extension at first floor above existing single storey rear projection, together with loft conversion  
**Comment:** Planning papers appeared to be incomplete as neighbouring property was missing from the block plan, otherwise no objection.
- g) **DM/21/2436: 3 Braynesmead Cottages, Whitemans Green**  
Single storey side extension to outbuilding  
**Comment:** No objection, however the committee felt that consultation with the Heritage Officer was necessary should MSDC be minded to grant approval for this application.
- h) **DM/21/2107: The White House, Whitemans Green**  
Lowering of kerb to the length of maximum 3 metres  
**Comment:** No objection

**PL034 To receive an update regarding the Public Open Space and Landscape Plans at the Bylanes/Buttinghill Drive development**

No further update was available.

**PL035 To note any planning and/or appeal decisions received from Mid Sussex District Council**

- a) **DM/21/1276: Riseholme, Tylers Green**  
Replacement of existing orangery, enlarged Terraced area, upgraded cladding and windows to Pool house building (corrected location and block Plans received 29.4.2021. Tree survey received 25.05.2021)  
**CPC:** No objection  
**MSDC:** Permission
- b) **DM/21/1871: 12 Buttinghill Drive**  
The rear part of the garage is to be converted to become habitable and infilling the rear Garage/garden door and replacing it with a window. The front of the garage will be retained for Storage.  
**CPC:** No objection  
**MSDC:** Permission
- c) **DM/21/1979: Dovecote, Broad Street**  
Single storey extension to include the installation of a 1500mm x 1000mm roof

lantern

**CPC:** No objection

**MSDC:** Permission

**d) DM/21/1776: 22a South Street**

Single storey front extension to enlarge kitchen, two storey rear extension to enlarge living room and add further bedroom

**CPC:** No objection

**MSDC:** Refused

**PL036 To consider impacts on Neighbourhood Plan monitoring indicators and targets from MSDC decisions, and to update CPC monitoring data**

DM/21/1776 would be added to the monitoring data due to the application being refused. Cllr Oversby-Powell would provide details for this decision.

**PL037 To note items arising after the preparation of this agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only**

The MSDC site on Courtmead Road was due to go to auction later this month. The Parish Council was in discussion with residents of Courtmead Road regarding this matter. An EGM would be called for next Thursday 22<sup>nd</sup> July to discuss this.

Meeting Closed at 8.30pm

Signed \_\_\_\_\_

**Next Planning Meeting:**

5<sup>th</sup> August 2021