



The Queen's Hall
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Parish Clerk: Sam Heynes
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Assets, Community and Environment Committee

Minutes of the Meeting held at 8.15pm on Thursday 18th February 2021

Present: Mr Andrew Symonds (Chairman), Mr Andy Burton, Mrs Jill Butler, Mr Paul Ceccherini, Mr John Dickie, Mrs Andrea King, Mr Adrian Podmore and Mr Martin Sheldon

In Attendance: Mrs Samantha Heynes (Parish Clerk) and Mr S Oversby-Powell

Public Question Time: No members of the public were present.

ACE028 To receive apologies for absence

Cllr Laing provided her apologies which were accepted.

ACE029 Declarations of Interest

None.

ACE030 To approve the minutes of the meeting held on 26th November 2020

The minutes of the meeting held on 26th November 2020 were approved and signed.

ACE031 To note the Action List

Noted. The Clerk was instructed to follow up with Haywards Heath Town Council regarding a Community Officer

ACE032 Assets

a) To receive a report for a Memorial Bench for Matthew Gallagher and approve the recommendations

Committee reviewed the report and resolved to purchase the Wealden Memorial Bench at a total cost of £444.90. The bench would be located in Newbury Meadow. The Assistant Clerk was instructed to proceed with arrangement to purchase the bench.

b) To receive a report on Burial and Cremation Fees and approve the recommendations

Committee resolved to accept the recommendations in the report. The Clerk was instructed to publish the new fees list with the updated age range for child burials to reflect 1 month to 17 years, replacing the previous upper limit of 12 years. Council resolved to make no changes to the current fees for 1 year.

c) To receive a report on a Review of Allotment Sites and approve recommendations

This item was withdrawn from the agenda as the report had not been completed in time for consideration.

Cuckfield Parish Council adopted the General Power of Competence on 14th May 2020, all decisions made during this meeting are done so using this power

d) To receive a progress report from Whitemans Green Allotment Site Working Group (WGAS WG) and approve recommendations

Committee were advised that Cllr Martin Sheldon had been appointed as the Chairman of WGAS WG, resolved to accept the recommendations made in the progress report and to co-opt Ken Gregory onto the Working Party.

The Working Party would continue to work through the objectives in the Terms of Reference and implement a method of communicating with existing allotment tenants to keep them informed of the progress being made, whilst providing them with an opportunity for feedback against the proposals.

e) To consider applying for Asset of Community Value (ACV) status for the White Harte, Cuckfield

The White Harte had already been sold to another brewery and so it was not felt appropriate to pursue this at this time.

ACE033 Community

a) To receive a report on Naming Twittens and Footpaths and agree next steps

Committee reviewed the suggested names and resolved to use the following:

- A – Horsgate Twitten
- B – Union Twitten
- C – Longacre Lane
- D – Scrase Twitten
- E – Trinity Twitten
- F – Worsley Lane
- G – Vine Twitten
- H – Cherry Tree Lane
- I – Tinklers Lane
- J – Lullings Lane

An additional lane was identified, and committee agreed to include J – Lullings Lane within the scope of this project. Cllr Burton would update the map to reflect this.

Committee resolved to obtain quotes from a designer to create a style for the signs, and Cllr King would undertake research to provide a short description for each name to be included with the sign. The Clerk was instructed to contact MSDC to secure S106 funding to cover the costs for this project.

Cllr Burton would share the final names with Cuckfield Life to be included in the March edition of the newsletter.

b) To consider holding the Christmas Street Festival on 10th December 2021, to coincide with the Christmas Tree Festival, and book the Queen’s Hall

Committee resolved to hold the Christmas Street Festival on 10th December and to book the Queen’s Hall to support the event.

ACE034 Environment

a) To consider a resident’s request to ensure the future conservation of the pond on Hanlye Lane and agree a response

On reviewing the boundaries of the potential development site it was noted that the pond was outside this area and so should not be impacted by any building works which are approved. The Clerk was instructed to check with the Land

Registry to confirm the boundaries. Committee felt the best way to protect the biodiversity of this site was to continue to leave it alone rather than approach the owner to request it be opened for public access.

ACE035 To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only

The Clerk advised Committee that plans were under way to create Easter Hampers for those families identified as requiring additional support at this time, using the recently obtained Winter Fund grant from WSCC.

The meeting closed at 21.32

Signed: _____

Next Meeting: 13th May 2021