

CUCKFIELD PARISH COUNCIL



Finance and General Purposes Committee Minutes of a Meeting held at 8.30pm on 14th June 2018

Present: Mr A Burton (Chair), Mrs M Dormer, Mrs A King, Mr P Mantripp, Mr C Mercer, Mr M Sambrook

In Attendance: Mrs S Heynes (Clerk)

FGP04 To receive apologies for absence

Apologies received from Mrs F Laing.

FGP05 To receive declarations of interest from Members in respect of any matter on the agenda

None.

FGP06 Public Question Time

There were no members of the public present at the meeting.

FGP07 To confirm the minutes of the meeting held on 8th March 2018

The minutes of the meeting of the 8th March 2018 were taken as read and confirmed as a true record.

FGP08 To note the Finance & General Purposes Action List

The Clerk was instructed to review the online deeds for the Observer Field to validate ownership of the Nuclear Bunker for insurance purposes, although the volunteers who run and maintain the Bunker used donations to cover the costs of the Public Liability Insurance required.

FGP09 To approve the list of Direct Debits, Standing Orders and Continuous Contracts

Approved.

FGP10 To receive and consider the Internal Auditors Report

Noted and approved.

FGP11 To consider the effectiveness of the Council's Internal Audit and Internal Control Procedures for recommendation to Full Council

The Clerk was instructed to provide a copy of the Audit Plan to Full Council.
Committee resolved to recommend for approval at Full Council.

FGP12 To consider the Year End Accounts and Annual Return for 2017/18 for approval at Full Council

Committee resolved to recommend for approval at Full Council.

FGP13 To consider the Council Budget Year to Date and Reserves Council Budget

Committee reviewed and accepted the year to date expenditure and reserves.

FGP14 To note/approve the Bank Reconciliations to 31st May 2018

The Chairman signed the bank reconciliations for March, April and May 2018.

FGP15 To approve the signs for installation at the Skate Park and Horsefield Green

The signs were approved, with the additional of the wording 'Countryside Hazards' to be added to the sign at Horsefield Green.

FGP16 To approve the cost to replace the Observer Field Gate and Post

Approved.

FGP17 To note the new Cleaners recommended for the Queen's Hall, due to the current Cleaners ending their contract

Noted and approved.

FGP18 To note matters arising after the preparation of the agenda, which the Chairman agrees to take as urgent.

None.

Meeting closed at 9.50pm.

Signed _____