



The Queen's Hall, High Street, Cuckfield, West Sussex RH17 5EL

**Roads and Traffic Committee
Meeting 13 August 2020**

RT016 – To consider placing four permanent ‘Slow Down’ signs around the village

1. Background

With the increasing traffic speeds throughout the village a group of residents, with the support of The Rose and Crown, initiated a ‘Slow Down’ poster competition. Children from two age groups were asked to design a poster and the winners were rewarded with a prize. The winning entries were copied in A4, laminated, placed on plywood and installed on a number of lampposts around the village.



2. Remarks

It has since been suggested to produce four (4) permanent A3 signs, as drivers possibly could not clearly view the A4 signs.

3. Costs

The following quotations have been received:

Details	Comments	Cost + VAT
Supplier 1	4 - A3 x 3mm aluminium signs with drilled corners	£178.00
	4 - A3 x 3mm aluminium signs with clip extrusion and screw-bands for fitting to posts	£226.00
Supplier 2	4 - Aluminium Sign Blank 210mm x 297mm - Portrait Coated (painted) to RAL 9016 Traffic White Gloss (stock colour) (both sides) No Radius Corners C/W Two Runs of Small Clip Extrusion Along 210mm 8 - 24 Inch (610mm) Stainless Steel Screw band C/W Quick Release Buckle Please Note: For use with 44mm - 217mm diameter profiles 8 - Universal Channel Clamp (UCC) Stainless Steel 4 - 210mm x 297mm digital prints onto 7 - 10-year life external grade vinyl with clear gloss laminate mounted onto signs	£128.00
Supplier 3	To be recommended by WSCC	TBA

Note: Contractor/supplier names have been deleted to prevent bias.

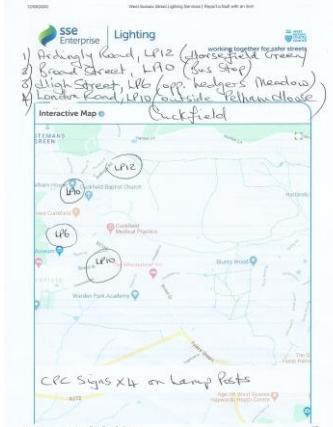
3. Findings

The Assistant Clerk has communicated with Nick De Sousa, WSCC Highways and initial comments are as follows:

Thank you for your contact regarding the positioning of poster signs on highway asset in Cuckfield Village. In situations like these road signs outside of The Traffic Signs Regulations and General Directions 2016 are not permitted on the public highway, even on the rare occasions the Highway Authority require a bespoke sign we have to seek permission from The Department for Transport which is not always certain approval. In this case you mention attachment to street lighting which Scottish & Southern Energy (SSE) maintain on behalf of WSCC Highways Authority. They would certainly need details regarding the type of fixing and size and weight of signs due to wind loads pressures on the column. I would recommend that the signs are situated on private grounds (off public highway), therefore you would need to seek permission of the land owner to position these items. If you are able to send me a detailed plan of your proposed locations including examples of posters and their size in frames, and the specific metal material you intend to you. I am happy to guide on locations, mount height and SSE contacts if required. Look forward to your response.

However, on 12 August 2020, the Assistant Clerk met with Nick De Sousa for a walkabout to agree if and where the signs could be installed. The following locations were agreed in principle, pending approval from WSCC and SSE.

Ardingly Road (Horsefield Green), lamppost 12
Broad Street, (bus stop) lamppost 10
High Street (opposite Ledgers |Meadow,) lamppost 6
London Road (outside Pelham House), lamppost 10



4. Recommendations

Committee members are requested to consider whether the Council should proceed with obtaining the necessary approvals and to agree a budget of £400.00

Name: Caroline Hansen
Title: Assistant Clerk
Date: 13 August 2020