

Caroline Hansen

**From:** Sam Heynes  
**Sent:** 04 May 2020 17:51  
**To:** Caroline Hansen  
**Subject:** FW: New England Wood Trust registered office

Can you add this to the FC agenda, to agree whether to allow NEW to use the QH as their address? Thanks.

Kind regards  
**Samantha Heynes**  
Parish Clerk  
Cuckfield Parish Council



01444 451610  
Out of hours mobile: 07932 444103  
[www.cuckfield.gov.uk](http://www.cuckfield.gov.uk)

Office Hours:  
Monday to Friday  
10am – 2.30pm

Cuckfield Parish Council, The Queen's Hall, High Street, Cuckfield, RH17 5EL

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**From:** Trevor Leggo <trevor.leggo@ssalc.co.uk>  
**Sent:** 29 April 2020 09:54  
**To:** Sam Heynes <Sam.Heynes@Cuckfield.gov.uk>  
**Subject:** RE: New England Wood Trust registered office


Sam

That sounds ok - as long as you don't end up with debt collectors on your doorstep !

Trevor

**Trevor Leggo**  
**CEO, SSALC Ltd**  
**Direct Dial: 01273 830202**

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**From:** Sam Heynes <[Sam.Heynes@Cuckfield.gov.uk](mailto:Sam.Heynes@Cuckfield.gov.uk)>  
**Sent:** 29 April 2020 09:53  
**To:** Trevor Leggo <[trevor.leggo@ssalc.co.uk](mailto:trevor.leggo@ssalc.co.uk)>  
**Subject:** Re: New England Wood Trust registered office

Just somewhere to have the post delivered to.

On 29 Apr 2020, at 09:02, Trevor Leggo <[trevor.leggo@ssalc.co.uk](mailto:trevor.leggo@ssalc.co.uk)> wrote:

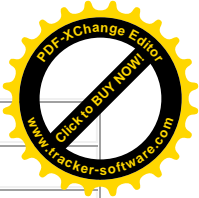
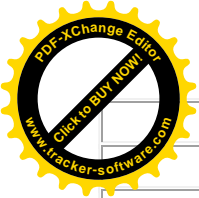
Sam

OK, provided there is no mention of CPC but simply the address of the building it will become the equivalent of a company putting its plate up on an accommodation address; are they looking to make use of office space or just come over to collect the post ?

Trevor

**Trevor Leggo**  
**CEO, SSALC Ltd**  
**Direct Dial: 01273 830202**

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[<mime-attachment.png>](#)

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**From:** Sam Heynes <[Sam.Heynes@Cuckfield.gov.uk](mailto:Sam.Heynes@Cuckfield.gov.uk)>  
**Sent:** 29 April 2020 08:53  
**To:** Trevor Leggo <[trevor.leggo@ssalc.co.uk](mailto:trevor.leggo@ssalc.co.uk)>  
**Subject:** Re: New England Wood Trust registered office

Hi Trevor

These are my thoughts exactly but am under pressure to allow this to happen. Without a reason why not it will be hard to stop.

They want to use our address because as the membership committee changes they won't have to change the details held on record. They're just finalising becoming a CIO.

Thanks  
Sam

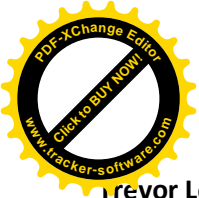
On 29 Apr 2020, at 08:43, Trevor Leggo <[trevor.leggo@ssalc.co.uk](mailto:trevor.leggo@ssalc.co.uk)> wrote:

Good morning Sam

There may be no reason in law to prevent it but personally I would not do it. Why can't they register at a private address ?

Best wishes

Trevor



Trevor Leggo  
CEO, SSALC Ltd  
Direct Dial: 01273 830202

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**From:** Sam Heynes <[Sam.Heynes@Cuckfield.gov.uk](mailto:Sam.Heynes@Cuckfield.gov.uk)>  
**Sent:** 27 April 2020 18:31  
**To:** Trevor Leggo <[trevor.leggo@ssalc.co.uk](mailto:trevor.leggo@ssalc.co.uk)>  
**Subject:** FW: New England Wood Trust registered office

Hi Trevor

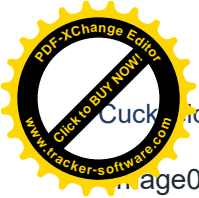
I hope you are well.

Could I ask you for some advice please?

I've been asked by a local community group whether they can use the Parish Council address as their registered address. The group is the New England Wood Trust and they look after the New England Woods which are partly within the village.

Do you know if there is any reason why I cannot allow them to do this, or if there is anything I need to be wary of?

Kind regards  
**Samantha Heynes**  
Parish Clerk



Cuckfield Parish Council

image002.jpg> 01444 451610  
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[Redacted]

**Sent:** 26 April 2020 21:08  
**To:** Sam Heynes <[Sam.Heynes@Cuckfield.gov.uk](mailto:Sam.Heynes@Cuckfield.gov.uk)>  
[Redacted]  
**Subject:** New England Wood Trust registered office

Hi Sam,  
Haven't had a 'no' from you, so one last try!

The lock-down means that we have to wait until the bank is opening new accounts to finalise the conversion of New England Wood Trust to CIO status. So that's still time to get the registered office as Queen's Hall and avoid having to change land registry documents, bank details and so on every time the Chairman changes or moves house. And more importantly link the Trust to the village, of which it is a part. During the lock down we have been getting appreciation from the community:

*"I wanted to say a huge thank you for all that you do to keep New England Wood so beautiful. It is being used so much more at the moment by the community and is a huge asset. I feel very grateful every time I walk through."*  
*"We had a very enjoyable walk in New England wood this week. .. Now we have more time during the Covid 19 virus pandemic we are going on regular walks. Thank you for the maintenance of the wood it is lovely".*

Hoping for good news!  
Best wishes, and stay safe.  
Ken Burgess  
Chair, New England Wood Trust