



## Grant Application

I have enclosed my letter about the work of Victim Support in Sussex. There are currently approximately 160 volunteers in Sussex and if none live in your Parish, there will be members allocated to visit the Parish residents if required.

YOUR PREVIOUS GRANTS HAVE BEEN USED TO HELP RECRUIT, TRAIN AND SUPERVISE NEW VOLUNTEERS IN SUSSEX, SOME OF WHOM WOULD HAVE BEEN ALLOCATED TO WORK IN YOUR PARISH.

As you are probably aware, Victim Support is now a national charity divided into areas and each area is responsible for its own fundraising budget and all funds raised are allocated to individual areas.

In order to minimise accountancy costs, one set of accounts is now produced for all areas nationally and not individual areas, although our budgets and fundraising targets are based on individual areas. I have enclosed a list of donations from Parish councils which has been circulated, together with a breakdown of Sussex costs. To access the National accounts follow the link  
<https://surf.victimsupport.org.uk/aboutus/factfigs/Pages/Corporate%20materials.aspx>.

Although Victim Support has become a national charity we are very much committed to the support of victims and witnesses of crimes at a local level and have local offices and training for Sussex to ensure this takes place..

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sue Bartlett', written in a cursive style.

Mrs Sue Bartlett  
Volunteer Fundraising  
Victim Support Sussex

January 2019

# CUCKFIELD PARISH COUNCIL

The Queen's Hall, High Street, Cuckfield, RH17 5EL



## GRANT APPLICATION FORM

Name of Organisation	<i>Victim Support, (Sussex)</i>	
Contact Name and Address	<i>Mrs Sue Bartlett Unit 11 Riverside Business Centre Brighton Road SHOREHAM BY SEA BN43 6RE</i>	
Telephone Number	<i>07824 406089 - Manager Lisa Dominic</i>	
Email Address	<i>sue.bartlett@victimsupport.org.uk</i>	
Position	<i>Volunteer Fundraiser/Admin Ass</i>	
Is the Organisation a Registered Charity? If yes, please provide Charity Number	Yes/No	<i>298028</i>
Amount of grant requested	<i>£100 or what you think appropriate</i>	
What is the nature of your organisation's activity?		
<i>To provide emotional and practical support to victims of witnesses of crime regardless of age, gender or religion should then want our assistance</i>		
What are the aims and objectives of your organisation?		
<i>Help victims and witnesses through the trauma of crime so they can start to rebuild their lives. This may take the form of practical support (sorting out trades to do repairs, liaising with insurance companies etc, providing personal alarms) or listening to their concerns and helping them come to terms with it.</i>		

When was your organisation formed?		Sussex 1990	
Has it operated previously under another name?		Yes	No <input checked="" type="checkbox"/>
If so, when did the change take place?			
Is your organisation part of, or affiliated to, a national organisation?		Yes	No <input checked="" type="checkbox"/>
If yes, please provide details	Victim Support		
What is the catchment area of your organisation?			
<i>Victim Support is a national organisation divided into areas that are responsible for their own fundraising. Victim Support (Sussex) covers both East and West Sussex</i>			
How many members belong to your organisation?			
Cuckfield Residents		Non Cuckfield Residents	
If your organisation is not membership based, please give details of the number of people you work with/provide services for and how many are resident within Cuckfield			
<i>Our Organisation is based on Volunteers who are trained to support victims and witnesses of crime. I am unable to specify if any of our volunteers live in Cuckfield but can assure the Council there are volunteers allocated to work in your Parish to support anyone who requires it.</i>			
Briefly describe the project or purpose for which you require a grant			
<i>Recruit, train and supervise new volunteers. Each new volunteer has to do 8 hours e-learning, followed by 3 days face to face core training. They can then choose to do additional specialised training i.e. domestic Violence, Hate Crime, Sexual Crime, Fraud etc. It costs approximately £700 for one volunteer for the 1st year.</i>			

How will this project benefit the community or residents of Cuckfield?

All volunteers have had to be supplied with mobile phone in order to support victims via video link or phone chats during the current situation.

*Any member of your Parish affected by crime could receive support from one of our fully trained volunteers if they required it. This could be long or short term depending on their needs.*

*During the Covid outbreak, We are currently dealing with a 30% increase in Domestic Violence, Hate crime and fraud.*

Is your organisation VAT registered?	Yes: VAT No		No <input checked="" type="checkbox"/>
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When do you intend to start the project?	ongoing throughout year
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Completion Date	4-5 Core training courses pa
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Have you previously received, or applied for, a grant from Cuckfield Parish Council?	Yes	<input checked="" type="checkbox"/>	No	
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If YES, please give details of amount(s) and year(s)

*12-13 £50: All remaining years £100 except 17-18 and 19-20 which you declined*

Please add any further information in support of your application (additional literature, leaflets or recent annual reports may be enclosed with the application)

*I am sorry but all leaflets are in the office which I currently I can't enter. Should you require leaflets I would be happy to send them when I go back to working from the office.*

*Annual reports can be found on line - see line in enclosed information letter.*

<b>Declaration</b> I declare that I have read and accept the conditions of the grant and that I have answered all questions fully and truthfully. I also declare that any grant made will be used solely for the purposes outlined in this application. I understand that Cuckfield Parish Council reserves the right to reclaim the grant in the event of it not being used for the purpose specified.	
<b>Full Name</b>	<i>Mrs Sue Bartlett</i>
<b>Signed</b>	
<b>Position</b>	<i>Volunteer Fund raiser / Admin Ass</i>
<b>Date</b>	<i>17.5.2020</i>
<b>Email</b>	<i>sue.bartlett@victimsupport.org.uk</i>

**Victim Support Sussex  
Financial summary  
Year-ending 31/3/19  
CONFIDENTIAL**

	£	£
Total income		935,701.00
<i>Expenditure-</i>		
Staff (including travel)	669,425.00	
Volunteers	31,527.00	
Other (premise/office cost, client costs, support)	233,819.00	
Total expenditure		934,771.00
Total - surplus		<u>-930.00</u>

Note - the above summary includes Contract income from the OPCC Sussex;  
other Grant funding; Fundraising income and Donations from individuals etc.  
This data is confidential and personal to its recipients and should not be  
copied, distributed or reproduced; nor passed to any third party.



Victim Support Sussex Area  
Unit 11 Riverside Business Unit  
Bright Road  
SHOREHAM BY SEA  
BN43 6RE

**THE COMPANIES ACT 1985 AND 2006  
COMPANY LIMITED BY GUARANTEE**

**ARTICLES OF ASSOCIATION  
OF  
VICTIM SUPPORT**

**June 2013**

**Victim Support ("the Charity")**

**Company No. 2158780**

The Charity passed the following Resolution as a Special Resolution requiring a majority of 75% of those entitled to vote at a general meeting held on 17 June 2013

**Special Resolution:**

*That the Articles of Association currently in place are revoked in their entirety and in their place the articles appended to this Resolution are adopted with immediate effect*

Signed



Javed Khan, Chief Executive and Company Secretary

Date 17 June 2013

TUESDAY



\*A2BAPCYZ\*

A29

25/06/2013

#230

COMPANIES HOUSE



## Parish Council Donations 2018-19 (April to March)

Aldwick	£150.00
Angmering	£150.00
Bersted	£100.00
Berwick	
Billingshurst	£ 75.00
Bosham	£100.00
Brightling	£ 55.00
Cuckfield	£100.00
Donnington	£ 50.00
East Preston	£200.00
Ebernoe	
Ewehurst	£ 50.00
Fairlight	£ 50.00
Felpham	£150.00
Forest Row	£100.00
Funtington	£ 50.00
Hassocks	£200.00
Heathfield & Waldron	£200.00
Herstmonceux	£100.00
Hurst Green	£ 50.00
Hurstpierpoint & Sayers Common	£150.00
Lindfield	£100.00
Maresfield	£500.00
Normandy, Surrey	£ 50.00
North Horsham	£500.00
Peasmarsh	£ 50.00
Pevensey	£100.00
Pulborough	£150.00
Rustington	£150.00
Shere (Surrey)	£100.00
Sompting	£150.00
Ticehurst	£100.00
Upper Beeding	£ 50.00
Westfield	£ 50.00
Willingdon & Jevington	£200.00
TOTAL	£4030

PLEASE NOTE THAT PARISH COUNCILS VERY KINDLY DONATED £5,200 IN THE YEAR ENDED MARCH 20. UNFORTUNATELY WORKING FROM HOME I CANNOT ACCESS FULL DETAILS.

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