



The Queen's Hall
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Cuckfield
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Full Council Meeting

Date: 31st March 2022

Agenda Item: FC193 – Platinum Jubilee Commemorative Purchases

1) Introduction

At the recent ACE Committee meeting on 17th February the Clerk was instructed to look into the following purchases to commemorate the Queen's Platinum Jubilee:

- a) A commemorative plaque for the front of the Queen's Hall
- b) A bench for installation within the village (location to be agreed)
- c) Wildflower Seeds planting scheme in conjunction with Holy Trinity Primary School
- d) The Queen's Green Canopy

2) Commemorative Plaque

I have contacted Christian Funnell (feather bench) and Hannah Stewart (iguanodon) to enquire as to whether this is something they would be interested in. Hannah Stewart has advised this is not something she would be available to work on.

I also contacted The Metal Foundry and Sign of the Times for details of a plaque to commemorate the jubilee.

- i) Sign of the Times have provided some sample designs for a polyurethane plaque; these are attached in Appendix 1. Estimated costs are:

1 x 300mm diameter 'presented to'	£344.00
1 x 300mm diameter for the 'village sign'	£332.00
1 x 300mm diameter Platinum Jubilee sign	£220.00

All include tooling to make the logo and letters; further signs would cost £160.00 each.

All signs are cast polyurethane, painted in colours to be agreed, details, border and letters in relief, drilled for wall fixing and supplied with screws painted to match.

UK mainland carriage £17.00. All prices exclusive of VAT.

- ii) The Metal Foundry have also provided quotes for a rectangular plaque, options in aluminium and brass.

Wording would include 'Cuckfield Parish Council' the jubilee logo (below) and 'Commemoration of the occasion of Queen Elizabeth II Platinum Jubilee 2022', on a black background.



Official Platinum Jubilee Logo

Estimated costs as follows:

28cm x 40cm plaque with a black background in Aluminium	£446.25
28cm x 40cm plaque with a black background in Brass	£483.15

Costs exclude VAT and include shipping.

Planning permission to have the plaque installed on the front of the Queen's Hall would be required due to it being a listed building. Investigation into this would be completed once a decision has been made whether to proceed and the option selected.

3) Jubilee Bench

A bench to commemorate the jubilee could be located in either the Cemetery or at Horsefield Green, or another site as identified and agreed by Council. The bench can be produced in wood or metal; indicative designs and cost options are detailed below.

Option 1:

Balmoral Teak Queen's Platinum Jubilee Commemorative Bench 1.8m

[Balmoral Teak Queen's Platinum Jubilee Commemorative Bench - 1.8m \(cyan-teak-furniture.com\)](http://cyan-teak-furniture.com)

This bench would be available for delivery from 24th May 2022 and includes the engraving as shown in the image. The bench would be delivered fully assembled; the cost does not include any fixing kits that may be required.



Balmoral Teak Queen's Platinum Jubilee Commemorative Bench 1.8m

£620 + £40 delivery

Option 2:

Queen's Platinum Jubilee Commemoration Bench Seat 1.8m

[Queen's Platinum Jubilee Commemoration Bench Seat - David Ogilvie Engineering - Street, Park & Memorial Furniture](#)

This bench is currently being manufactured as a standard offering to celebrate the jubilee but would not be available for delivery in time for the jubilee as the cut-off date for ordering was 28th February 2022.

Manufactured from steel, hot dip galvanized for weather and corrosion protection, then wet painted in 2-pack acrylic paint system in colour of choice (except luminous & Metallic/Pearl colours). These benches are virtually vandal proof, maintenance free and come with a 25-year guarantee against rust and corrosion.



Queen's Platinum Jubilee Commemoration Bench Seat 1.8m

Cost is £996 + VAT + Delivery (lettering along the top plate can be changed to suit if required).

An alternative bespoke design has just been finalised (image below).



Bespoke Design for Jubilee Bench

This bench will cost £1,495 + VAT + Delivery

The option to add a stainless-steel dedication plaque 120x80mm accommodating up to 45 words of engraving would cost an additional £62 +VAT.

Bolt down kit to secure to a hard standing is £14 +VAT.

Alternatively, a set of underground leg extensions for securing into a soft standing would be £33 +VAT.

Delivery of 1 bench seat to Cuckfield, Mid Sussex is £125 +VAT.

4) Wildflower Seed Planting with Holy Trinity Primary School

I contacted Holy Trinity School to propose the Parish Council purchase jubilee-themed wildflower seeds for the children at the school to create a wildflower area within the school grounds.

The school would be happy to support this initiative and to share photos of the wildflowers once they are in full bloom.

If the seeds are planted before May they should take 4 weeks to germinate providing a display in time for the Jubilee celebrations. These native British flowers are a wonderful tribute to Queen Elizabeth II as she celebrates her Platinum Jubilee. The flowers will continue right through until September, as a lasting memory of this historic event - a living Platinum Jubilee souvenir. They will also help British wildlife, as all the flowers in this pack are part of the RHS Plants for Pollinators scheme.

The seeds included are: Cornflower, Field Poppy, Oxeye Daisy, and Corn Chamomile seeds. 30% of the mix contains Meadow Grasses that help to support insects in the lower part of the meadow and provide scaffolding to support the stems of the wildflowers. This meadow mix will produce flowers in the colours of the Union Jack flag.

5 square metre pack of seeds: £5 + £1 delivery

[Platinum Jubilee Wildflower Seed Mix Red White and Blue | Etsy UK](#)

5) The Queen’s Green Canopy

Council have previously resolved to apply for and plant trees for the Queen’s Green Canopy. The opportunity to order these trees opens on 4th April for delivery in November 2022.

Assuming we are successful in securing and planting these trees, I propose that a plaque be installed to publicise this. The Royal British Legion have the following product available which is made of steel in A4 size and 4mm depth:



The Queen’s Green Canopy Plaque with stakes: £154.99

[Royal British Legion Industries Shop | The Queen's Green Canopy Plaque \(rbli.shop\)](http://rbli.shop)

6) Recommendation

Regarding the plaque, the more complete option is offered by Sign of the Times at a reasonable price, however this would not be in brass. More design input would be required should the option to purchase from the Metal Foundry.

I recommend the galvanised steel commemorative bench from David Ogilvie be purchased and installed at a preferred location (to be agreed). The durability of the materials will ensure its’ longevity.

I recommend the wildflower seeds are purchased.

I recommend the Queen’s Green Canopy plaque is purchased.

Total costs would be in the region of £2,000, depending on options selected.

Name: Sam Heynes
Title: Clerk
Date: 16th March 2022

Appendix 1 – Sign of the Times Plaque Design Proposals



SOTT Cuckfield Jubilee Plaque Proposals.pdf