



GRANT APPLICATION FORM

Name of Organisation	CUCKFIELD BOOK FESTIVAL
Contact Name and Address	SHEILA MORTIMER 7 HALLEIGHS, WHITEMANS GREEN, CUCKFIELD, WEST SUSSEX RH17 5DD
Telephone Number	07889 050167 01444 443337
Email Address	sgmortimer@googlemail.com
Position	CHAIRMAN

Is the Organisation a Registered Charity?	Yes		No	X
If yes, please provide Charity Number				
Amount of grant requested £	1,000			
What is the nature of your organisation's activity?				
CUCKFIELD BOOKFEST IS AN ANNUAL, NOT FOR PROFIT, LITERARY FESTIVAL WHICH TAKES PLACE IN QUEENS HALL, AS WELL AS THE TALBOT, OCKENDON MANOR + THIS YEAR TOM'S CAFE. IT IS RUN COMPLETELY BY A TEAM OF VOLUNTEERS + RELIES ON SPONSORSHIP + DONATIONS FROM 'FRIENDS', AS WELL AS TICKET RECEIPTS, TO FUND IT.				
What are the aims and objectives of your organisation?				
TO RUN A LITERARY FESTIVAL WITH BOTH AN EDUCATIONAL + ENTERTAINMENT REMIT FOR THE PEOPLE OF CUCKFIELD AND SURROUNDING AREA. SESSIONS WITH AUTHORS COVER A WIDE RANGE OF TOPICS - GARDENING, POLITICS, ART, MUSIC, POETRY FICTION, SPORT + MANY OTHERS. THERE ARE SEVERAL CHILDRENS' EVENTS, A VERY POPULAR QUIZ + A DINNER AT OCKENDON MANOR. THE FESTIVAL AIMS TO PROVIDE SOMETHING FOR ALL AGES + ALL INTERESTS,				

When was your organisation formed?		2017			
Has it operated previously under another name?		Yes		No	X
If so, when did the change take place?					
Is your organisation part of, or affiliated to, a national organisation?		Yes		No	X
If yes, please provide details					
What is the catchment area of your organisation?		CUCKFIELD, HAYWARDS HEATH + SURROUNDING AREA			
How many members belong to your organisation?		N/A			
Cuckfield Residents		Non Cuckfield Residents			
If your organisation is not membership based, please give details of the number of people you work with/provide services for and how many are resident within Cuckfield		<p>CUCKFIELD CIC BOARD CONSISTS OF 8 PEOPLE, HALF OF WHOM LIVE IN CUCKFIELD</p> <p>THE MANAGEMENT TEAM CONSISTS OF 11 + CUCKFIELD RESIDENTS</p>			
Briefly describe the project or purpose for which you require a grant		<p>TO HELP WITH THE COST OF HIRING QUEENS HALL WHICH HAS RISEN FROM £500 TO A COST OF £2,600 FOR 2024 THIS HAS PUT SERIOUS PRESSURE ON BOOKFEST'S BUDGET FOR 2024</p>			
How will this project benefit the community or residents of Cuckfield?		<p>AN INCREASINGLY ACCLAIMED LITERARY FESTIVAL, ATTRACTING BIG NAME WRITERS + WELL-KNOWN PERSONALITIES TAKES PLACE IN THE HEART OF THE VILLAGE. TICKET PRICES ARE KEPT AFFORDABLE + THERE ARE DISCOUNTS FOR YOUNG PEOPLE WHO ARE ABLE TO BENEFIT EDUCATIONALLY FROM MANY OF THE SESSIONS. THE FESTIVAL BRINGS A LARGE NUMBER OF VISITORS TO CUCKFIELD WHICH BENEFITS LOCAL BUSINESSES + TRADES PEOPLE TALBOT, (TOM'S CAFE) OCKENDON MANOR, WHEATSHEAF BENEFIT FROM HOSTING SESSIONS, QUIZ, OVERNIGHT ACCOMMODATION FOR AUTHORS.</p>			

Is your organisation VAT registered?	Yes		No	X
If Yes please write in your VAT number				
When do you intend to start the project?				
Completion Date				
Have you previously received, or applied for, a grant from Cuckfield Parish Council?	Yes		No	X
If YES, please give details of amount(s) and year(s)				
Please add any further information in support of your application (additional literature, leaflets or recent annual reports may be enclosed with the application)				
<p>DETAILS OF BOOKFEST'S 'CONSTITUTION' + FINANCIAL POSITION ARE ATTACHED.</p> <p>ALL CHILDREN AT BOOKFEST ARE ACCOMPANIED SO SAFEGUARDING POLICY NOT APPLICABLE</p>				

Declaration *Sheila G. Mortimer*

I declare that I have read and accept the conditions of the grant and that I have answered all questions fully and truthfully. I also declare that any grant made will be used solely for the purposes outlined in this application. I understand that Cuckfield Parish Council reserves the right to reclaim the grant in the event of it not being used for the purpose specified.

Full Name	SHEILA GAIL MORTIMER
Signed	<i>Sheila G. Mortimer</i>
Position	Chairman
Date	
Email	sgmortimer@googlemail.com