



The Queen's Hall
High Street
Cuckfield
West Sussex
RH15 8HJ

01444 454276
www.cuckfield.gov.uk

Cuckfield Art Hub

Welcome to Cuckfield Parish Council Community Art Exhibition for Amateur and Novice Artists. It is open to all who live or work within Cuckfield and Ansty & Staplefield, to exhibit work in a non-competitive, relaxed free space.

This is a small exhibition that runs throughout the year at specified times and is an opportunity for any new artist to make themselves known, one of the biggest challenges for amateur artists today. Most exhibitors will be approaching the art exhibition as a one off, although more than one piece may be submitted by each individual artist. This is an opportunity to show off your talent and could be the start of something!

Art gives you a sense of peace and allows your imagination to come alive on canvas, paper or through any creative work, a release from the stresses of everyday life. Each month there will be a unifying theme that ties the different pieces together to make the visual experience more appealing.

The Exhibition will kick start with the theme 'urban/outsider art, followed by 'winter', 'neutral environment (landscape)', 'spring' and 'night scene'.

Suggestions for future themes are most welcome.



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Terms and Conditions

This is only open to amateur and novice artists who live or work within the local area, to exhibit their work in a non-competitive, relaxed free space.

The artist submitting their work to be displayed for a limited time of four weeks will be hung in the foyer area of the Queen's Hall.

The maximum artwork size is A3 inclusive of frame, and the maximum weight is (tbc)

Artwork sizes and weights are maintained to ensure those hanging the art can manage the display and safety of the artwork.

Bookings

Bookings will start from the first Tuesday of the month, in the afternoon. To secure a place it's essential that a completed booking form is returned to Jane Forester at admin@cuckfield.gov.uk at the Parish Council office at least 2 weeks before the submission of the art piece. If an exhibitor has not returned a completed booking form by the beginning of the month the place will be offered to another artist on the waiting list; the system runs on a first come first served basis.

Liability

The Hall is open to members of the public who will be able to view the artwork. While the artwork will be treated with absolute care it is highly recommended that you have public liability insurance for the location of the exhibition. Events at the Queen's Hall will be open to the public and for private functions whilst the art is being displayed, for example weddings, fundraising activities, craft markets, wellbeing and dance classes etc. Cuckfield Parish Council do not accept any responsibility for loss/theft or accidental damage while hanging or unhangng the work, or whilst the artwork is on display. We will endeavour to take appropriate precautions that no damage is caused to your artwork during these processes.

Submitting Work

Artists must only exhibit work that has been accepted. All work accepted for the exhibition must arrive on the day ready to install.



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Each piece of work must be fitted with a d-ring hanging system at the back of the picture one third of the way down on each side of the frame. Works not 'gallery-ready' may be omitted from the exhibition.

The exhibition runs from the first Tuesday of the month for four weeks.

Set-up

It is the responsibility of the artist to ensure all artwork is carefully wrapped to keep it protected on its way to and from the Queen's Hall. The artist must be available to assist placing the art in the space provided on the first Tuesday of the month between 2pm and 4pm. The art will be displayed on a wall using the D-rings attached to a Victorian hanging system. It will be displayed with other pieces of art. It will be at the discretion of the Organiser who decides whether the art piece is safe to exhibit and that it is suitable for younger children.

Publicity

The responsibility of promoting the art lies with the artist. However, the exhibition will be promoted on the Cuckfield Parish Council website www.cuckfield.gov.uk and through other local social media.

Works of Art for Sale

Cuckfield Parish Council will not take responsibility for the sale of work on display. The artist may leave a brief description of their work and contact details should a member of public show an interest in the work. This should be placed discretely within the frame of the artwork so the artist can be contacted directly.

Dismantling of work

Art will be displayed for approximately four weeks and removed on a specified date, usually the first Tuesday of the month between 9am and 11am. The exhibitor will be responsible for the safe removal of the artwork on the specified date. Cuckfield Parish Council has no facilities for storing artwork.



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Trial Period

As this is a new venture for Cuckfield Parish Council we will ask for feedback at the end of each month. According to the feedback received we may need to change some of the Terms & Conditions. The trial period will be over the winter months and reviewed in April 2024.

Feedback Form Winter 2023 - Spring 2024

Please feel free to add any comments and return the form to Jane Forester. No personal details will be requested. Thank you.

Monthly Exhibition Name	
Arrangements for artwork set-up	
Exhibition length	
Arrangements for artwork removal	