



Community Buildings Committee Meeting

Date: 9th November 2023

Number: CB029a

To consider the quote received to repair the damp problems at the Queen's Hall

1. Introduction

More damp issues have been noticed at the Queen's Hall which should be addressed as a priority to protect the hall from further damage in future.

2. Findings

Two areas of damp have been identified. The first is above the doorway to the side lobby which runs along the main hall. As you can see, there appears to be a leak from the roof perhaps which is causing an ever worsening damp situation.



The other area of damp is in the second lobby under the war names. You can see from the picture below the wooden panelling is starting to bulge slightly and so needs to be removed and the wall be damp proofed.



3. Quote

A quote has been received as follows:

- ❖ To set up site and deliver all plant and equipment to site.
- ❖ Roof Repair to Address Damp Issue.
- ❖ Minor Skirting Repair.
- ❖ Remove Cladding and Damp Proof Wall in the Hallway. Reinstall Cladding and Paint.

Upon Completion of Works, all building materials, tools and debris will be removed from site and disposed of.

Total Price For All Labour and Materials: £1,870 + VAT = **£2,244**

4. Recommendations

This quote is received from the same company who performed the repairs at Cuckfield Village Hall in the summer, I recommend we proceed with instructing this work to take place – ideally in 2023.

Name: Sam Heynes
Title Clerk
Date: 30th October 2023