



The Queen's Hall
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Cuckfield
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Community Buildings Committee Meeting

Date: 26th May 2022

Agenda Item: CB008 To consider the proposal to install a recycling station at the Queen's Hall

1. Introduction

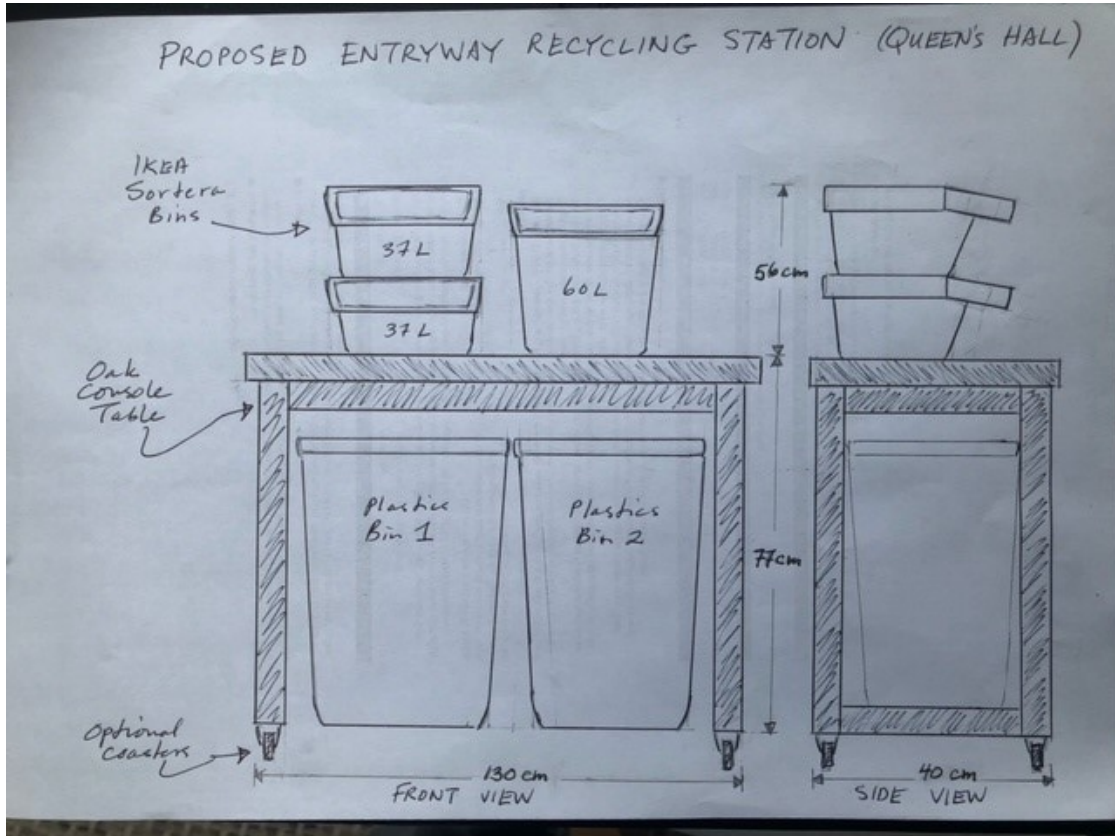
Greener Cuckfield have been using the Queen's Hall as a collection point for recycling over the past year or so and due to the success of the crisp packets and plastics recycling, would like to enhance the options currently available.

2. Proposal

Currently there are 2 large bins in the entrance where various plastics are deposited. The proposal is to install a console table which the bins will sit beneath, and place additional containers on top to expand the recycling on offer (see diagram).

The console table can be purchased for a donation and Ikea containers will need to be purchased to sit on the top. Additionally, it may be possible to install castors to the base of the console table to make it easier to move the recycling into the office when major functions are taking place in the hall.

A noticeboard may also be useful on the wall to explain what recycling is available at the station via the use of posters.



3. Costs

Console Table	£125
Ikea Containers x 2	£18
Castors x4	£25

4. Recommendation

I recommend the committee considers the use of the table as it will make the recycling station look tidier and increasing the recycling available will be of benefit to all that use it.

A noticeboard is not essential at this time as the posters can be placed on the wall.

Name: Sam Heynes
Title Clerk
Date: 20th May 2022