



## Assets, Community and Environment Committee

Date: 18th May 2021

### Conservation of the Cuckfield War Memorial Inscriptions

War Memorial Archive, Imperial War Museum Ref: 16696

#### 1. Introduction

The War Memorial (situated in Holy Trinity Church cemetery) commemorates those who lost their lives in World War I and World War II and their names are incised and enamelled on the two middle sections of the Memorial.

On the 4<sup>th</sup> May 2020 the War Memorial was cleaned by Independent Memorial Inspection (IMI). The quality of work was deemed very high and CPC were very satisfied with the results.

The lettering of the names on the Memorial had become difficult to read due to wear and tear in the environment. (It was noted that some of the letters may need to be re-inscribed and/or painted so they may be readable again). At the time of the cleaning work, the conservation of the lettering was not undertaken.

#### 2. Approach

CPC invited P&S Gallagher, IMI and Downsview Monumental Company to re-quote for the re-inscribing and painting (where necessary) of the War Memorial inscriptions.

The companies stated above had provided quotes in April 2020 for the cleaning and conservation work of the letters. They were invited in May 2021 to quote again for the lettering element of the work and to confirm their prices.

#### 3. Costs

The following quotes were obtained:

##### **P&S Gallagher**

Number of letters to be incised	150
Number of letters to be repainted	1202
Total Cost	<b>£2,754.88</b>
VAT	£688.72
Cost with VAT	<b>£3,443.60</b>

**Independent Memorial Inspection (IMI)**

(Advised CPC not to recut letters)

Number of letters to be re-painted	1345
Cost per letter	80p
Repainting cost	£1,076.00
Additional costs	£180.00
Total Cost	<b>£1,256.00</b>
VAT	£251.20
Cost with VAT	<b>£1,507.20</b>

**Downsview Monumental Company**

Number of letters to be incised	150
Cost per letter	£3.00
Cost of incising	£450.00
Number of letters to be repainted	1202
Cost per letter	£1.50
Cost of repainting	£1,803.00
Additional costs	£450.00
Total Cost	<b>£2,703.00</b>
VAT	£540.60
Cost with VAT	<b>£3,243.60</b>

*Overall summary of costs (excluding VAT):*

<b>P&amp;S Gallagher</b>	<b>£2,754.88</b>
<b>IMI</b>	<b>£1,256.00</b>
<b>Downsview Monumental Company</b>	<b>£2,703.00</b>

**4. Recommendations**

Based upon price and satisfaction of previous work undertaken It is recommended that IMI are given the contract for the conservation of the Memorial lettering.

Name: Juliana Stafford  
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Date: 7<sup>th</sup> May 2021