



Assets, Community and Environment Committee

Date: 1st September 2022

ACE005 b) To consider the installation of an interpretation board at Horsefield Green

1. Introduction

The committee ratified the installation of an interpretation board at Horsefield Green to promote the site as a community asset, providing an overview of how the space is managed, including the cutting regime, pond management and community orchard. The cost of these boards would be met by S106 monies. Cllr Podmore would draft wording for the interpretation board and the Clerk was instructed to obtain quotes for the interpretation board.

2. Approach

Cllr Podmore contacted Nature Sign Design to enquire about the best way to move forwards and to receive quotes. We also did some online research of various free standing interpretation board options for Horsefield Green of size A0 (approx. 1189 x 841mm) or A1 (approx. 841 x 594mm).

It was agreed that the Interpretation board should be oak made standing on two posts. The size (A0 or A1) would depend on the amount of content to be added.

3. Costs

The following quotes were obtained:

Greenbarnes: https://www.greenbarnes.co.uk/product-category/signage/lecterns/ A1 Landscape Man-Made Timber frame for interpretation panel unglazed – quote attached	£1,123.24 + VAT Including delivery (£97.58)
Shelley Signs: https://www.shelleysigns.co.uk/ Budget quote for one interpretation panel size A1 (841 x 594mm), with artwork supplied by Cuckfield Parish Council – quote attached	£845 + VAT + £65 for carriage + £325 for artwork if done by Shelley Signs
Nature Sign Design: https://www.naturesigndesign.co.uk/ Premier oak lectern - prime oak frame to include 3mm solid aluminium sign panel (using our supplied artwork) mounted on 18mm thick marine ply back on 1500 x 100 x 100 mm solid oak post(s) in size A0 or A1 – quote attached	Size A0 - £1055 + VAT Size A1 - £845 + VAT <i>Delivery costs depending on quantity and location</i>

4. Further Information

The size of the interpretation board will depend on the amount of content we wish to add. The suggestion would be to go for a size A1 or A0 so that the map and artwork can be easily read.

Nature Sign Design has provided us with a useful and helpful checklist to create the map and artwork that we wish to add to the interpretation board:

- Provide a sketch of the map with labels
- Provide the main body text to be included
- Provide a list of flora and fauna species we would like to include if any
- Provide text for a header or footer
- Provide a high-resolution logo
- Provide high-resolution photographs/images, if required in the content
- Provide a website link if we wish to add a QR code
- Provide any acknowledgements or special thanks
- Confirm our preferred font and branding colours

5. Recommendations

Based on the requirements and budget available and Cllr Podmore recommendations, we would suggest the Nature Sign Design Interpretation board size A0 or A1 depending on the amount of information that would be presented.

Name: Noemi Ripert-Forrest
Title Communications and Admin Officer
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