

## Caroline Hansen

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**From:** Andrew Symonds  
**Sent:** 08 June 2020 17:17  
**To:** Sam Heynes; CPC - Council  
**Subject:** Re: Chapel of Rest Lease

Sam

Thanks to Paul for digging out the lease. I suggest the following as we are out of time with lease expiry.

1. An inspection internally on the state of it.
2. Request to see the insurance document.
3. The existing lease can run until 14 July 2020 on existing terms.
4. New lease and increased rent commencing 14 July 2020.

Items 1-3 are provisions within the existing lease.

I am not aware of the building being used for some time and transfer to Gallaghers would be a good option.

Something to chew over at the next subcommittee with recommendation to full council.

Andrew

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**From:** Sam Heynes <Sam.Heynes@Cuckfield.gov.uk>  
**Sent:** Monday, June 8, 2020 2:10:22 PM  
**To:** CPC - Council <Council@Cuckfield.gov.uk>  
**Subject:** FW: Chapel of Rest Lease

Fyi - as per the conversation last week regarding Dignity's lease of the Chapel, please find attached a copy of the lease. I have contacted Pat Gallagher who just said we need to contact them to negotiate a new lease, and that he would be happy to take it on if they no longer want to use the chapel.

Firstly I need to understand whether we should be considering a rent increase from the £500 per year set in 2014?

Kind regards

**Samantha Heynes**

Parish Clerk

Cuckfield Parish Council



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**From:** Paul Stevens <Paul.Stevens@Cuckfield.gov.uk>  
**Sent:** 08 June 2020 12:02  
**To:** Sam Heynes <Sam.Heynes@Cuckfield.gov.uk>  
**Subject:** Chapel of Rest Lease

Sam,

Attached is the lease document, along with a covering letter from Colemans the solicitors.

There's not much else of interest in the file folder (just a few items of correspondence between Nicky Sage and Colemans), but let me know if you need anything else.

Paul