



The Queen's Hall
High Street
Cuckfield
West Sussex
RH17 5EL
01444 454276

Parish Clerk: Noemi Ripert
clerk@cuckfield.gov.uk

To members of the **Assets, Community & Environment Committee**

You are hereby summoned to attend the meeting of the **Assets, Community & Environment Committee** in the **Queen's Hall** at **8.00pm** on **Thursday 25th June 2026** to transact the following business:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

AGENDA

- ACE033** To receive apologies for absence
- ACE034** To receive declarations of interest from Members in respect of any matter on the agenda. *(The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.)*
- ACE035** To approve the minutes of the meeting held on 23rd April 2026 (previously circulated)
- ACE036** To note the Action List
- ACE037** To review the budget for this committee
- ACE038** **Assets**
- i. To receive an update on the Cemetery
 - ii. To receive an update on the allotments
 - iii. To receive an update on the conversion of the phone box located outside the talbot into a book exchange
 - iv. To receive an update on the cutting back of the Ivy around the Yew Tree(s) in the churchyard at Holy Trinity Church
 - v. To discuss and receive an update on the management plan of the Observer Field
 - vi. To receive an update on the ongoing issues with the gents urinals in the public toilets
- ACE039** **Community**
- i. To receive an update regarding the running of Tea & Company
 - ii. To receive an update on the next Rain or Shine production, The Pickwick Papers, taking place in the Nature Garden at the Queen Hall on Friday 7th August 2026
 - iii. To receive an update on The Big Summer Picnic taking place on 5th July 2026
 - iv. To receive an update on the Christmas Street festival taking place on 4th December 2026

- v. To note the next Silver Sunday event booked for 18th October 2026

ACE040 Environment

- i. To receive an update on the Biodiversity Action Plan for 2025-2030 and the Volunteer work parties on Parish Council sites
- ii. To receive an update on the Planting license for Ashburnham drive verge

ACE041 To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

N Ripert
Parish Clerk, 18th June 2026