



The Queen's Hall  
High Street  
Cuckfield  
West Sussex  
RH17 5EL  
01444 454276

Parish Clerk: Noemi Ripert  
clerk@cuckfield.gov.uk

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## To members of the **Assets, Community & Environment Committee**

You are hereby summoned to attend the meeting of the **Assets, Community & Environment Committee** in the **Queen's Hall** at **8.30pm** on **Thursday 23<sup>rd</sup> April 2026** to transact the following business:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

### **AGENDA**

- ACE033** To receive apologies for absence
- ACE034** To receive declarations of interest from Members in respect of any matter on the agenda. *(The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.)*
- ACE035** To approve the minutes of the meeting held on 29<sup>th</sup> January 2026 (previously circulated)
- ACE036** To note the Action List
- ACE037** **Assets**
- i. To receive an update on the Cemetery
  - ii. To receive an update on the allotments
  - iii. To receive an update on the conversion of the phone box located outside the talbot into a book exchange
  - iv. To receive an update on the cutting back of the Yew Tree(s) in the churchyard at Holy Trinity Church
  - v. To discuss and receive an update on the management plan of the Observer Field
  - vi. To receive an update on the village clock repair
- ACE038** **Community**
- i. To receive an update regarding the running of Tea & Company
  - ii. To receive an update on the next Rain or Shine production, The Pickwick Papers, taking place in the Nature Garden at the Queen Hall on Friday 7th August 2026
  - iii. To receive an update on the Skate Jam that took place on 1<sup>st</sup> April 2026
  - iv. To receive an update on the Silver Sunday event that took place on 19th April 2026
  - v. To receive an update on the participation of CPC at the Cuckoo Fayre on 4th May 2026

- vi. To receive an update on The Big Summer Picnic taking place on 5<sup>th</sup> July 2026

**ACE039 Environment**

- i. To receive an update on the Biodiversity Action Plan for 2025-2030 and the Volunteer work parties on Parish Council sites
- ii. To receive an update on the Planting license for Longacre
- iii. To receive an update on the Community Litter Pick to be held on Sunday 26<sup>th</sup> April 2026

**ACE040** To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

*N Ripert*  
Parish Clerk, 17<sup>th</sup> April 2026