



The Queen's Hall
High Street
Cuckfield
West Sussex
RH17 5EL
01444 454276

Parish Clerk: Noemi Ripert
clerk@cuckfield.gov.uk

To members of the **Assets, Community & Environment Committee**

You are hereby summoned to attend the meeting of the **Assets, Community & Environment Committee** in the **Queen's Hall** at **8.00pm on Thursday 29th January 2026** to transact the following business:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

AGENDA

ACE025 To receive apologies for absence

ACE026 To receive declarations of interest from Members in respect of any matter on the agenda. (*The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.*)

ACE027 To approve the minutes of the meeting held on 30th October 2025 (previously circulated)

ACE028 To note the Action List

ACE029 **Assets**

- i. To receive an update on the Cemetery
- ii. To receive an update on the allotments
- iii. To receive an update on the conversion of the phone box located outside the talbot into a book exchange
- iv. To receive an update on the cutting back of the Yew Tree(s) in the churchyard at Holy Trinity Church
- v. To discuss and receive an update on the management plan of the Observer Field
- vi. To receive an update on the village clock repair

ACE030 **Community**

- i. To receive an update on the progress of the Community Art Display
- ii. To receive an update regarding the running of Tea & Company
- iii. To receive an update on the Rain or Shine production taking place on 30th January
- iv. To consider the next Skate Jam event on 1st April 2026

ACE031 **Environment**

- i. To receive an update on the Biodiversity Action Plan for 2025-2030 and the Volunteer work parties on Parish Council sites

- ii.. To receive an update on the strimming of the daffodil bank by the roundabout near the Cricket Club
- iii.. To receive an update on the consultation for Sussex Local Nature Recovery Strategies that took place on 26th November 2025
- iv.. To receive an update on the Planting license for Longacre

ACE032 To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

N Ripert
Parish Clerk, 23rd January 2026