



The Queen's Hall
High Street
Cuckfield
West Sussex
RH17 5EL

01444 454276

Parish Clerk: Noemi Ripert
clerk@cuckfield.gov.uk

To the members of the **Community Buildings Committee**

You are hereby invited to attend the meeting of the **Community Buildings Committee** in the **Queen's Hall** at **8pm** on **Thursday 20th November 2025** to transact the following business:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

AGENDA

- CB031 To receive apologies for absence.
- CB032 To receive declarations of interest from Members in respect of any matter on the agenda. *The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.*
- CB033 To approve the minutes of the meetings held on 18th September 2025
- CB034 To note the Community Buildings Action List
- CB035 To receive an update regarding the maintenance issues at both halls:
- a. to note the maintenance works carried out at the Village Hall during half term
 - b. to note the ongoing maintenance works carried out at the Queen's Hall
 - c. to ratify the quote for the replacement of the main hall lights at the Queen's Hall to be carried out in the New Year from 5th-8th January 2026 (attached)
 - d. to consider the quotes for the repairs to the council chamber windows at the Queen's Hall (attached)
- CB036 To consider taking down the old siren sitting on the roof top of the Queen's Hall above the museum
- CB037 To receive an update regarding the installation of secondary glazing in the Parish Office
- CB038 To receive an update on the Angela Fox Nature Garden development
- CB039 To consider the quotes for the installation of a (acoustic) fence on the southern boundary of the AFNG (to follow)
- CB040 To consider the quotes for the accessibility improvements to the Queen's Hall garden (to follow)
- CB041 To consider increasing the hall hire fees at both the Queen's Hall and the Village Hall from January 2026 in line with the inflation
- CB042 To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only**

N Ripert

Parish Clerk, 14 November 2025