



The Queen's Hall
High Street
Cuckfield
West Sussex
RH17 5EL

01444 454276

Noemi Ripert: Parish Clerk
clerk@cuckfield.gov.uk

To members of **Cuckfield Parish Council**

You are hereby summoned to attend the meeting of the Parish Council at **8.30pm** in the **Queen's Hall** on **Thursday 28th August 2025** to transact the following business:

Public Question Time:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

Cuckfield Parish Council adopted the General Power of Competence on 18th May 2023, all decisions made during this meeting are done so under this power.

AGENDA

- FC050** To receive apologies for absence
- FC051** To receive declarations of interest from Members in respect of any matter on the agenda. The disclosure must include the nature of the interest. If you become aware, during the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.
- FC052** To approve the minutes of the Full Council meeting held on 12th June 2025 and the EGM held on 7th August 2025 (previously circulated)
- FC053** To receive reports from District Councillors and County Councillor
- FC054** To receive a verbal report from the Chairman
- FC055** To note the Full Council Action List
- FC056** To note the signed External Auditor's Report to accompany the Annual Governance and Accountability Return for the year ended 31st March 2025 (attached)
- FC057** To approve Bank Reconciliation Statements for NS&I account for June and Unity Trust and CCLA accounts for June and July 2025 (attached)
- FC058** To review and approve the current year to date budget and expenditure for 2025-26 (to 31st July 2025) (attached) and to consider guidelines for replenishment of reserves for future purchases
- FC059** To consider the quote from Wessex IT to review the IT support provided, upgrade to windows 11, including the replacement of one laptop (attached)
- FC060** To consider and adopt the council and committee meetings dates for 2026-2027 (attached)
- FC061** To consider changing solicitors
- FC062** To consider the renewal quote received from Business Stream (attached)
- FC063** To consider any parent of a child interred in a grave when no Exclusive Rights of Burial (ERB) has been purchased/issued to be allowed to purchase an ERB at half the cost (circulated)
- FC064** To review the following grant applications and resolve whether to award the funds:

- a. Application on behalf of Citizens Advice in West Sussex to continue to support local residents allowing them to better access their civil rights and what they are entitled to (attached).

- FC065** To consider extending the contract with Mulberry Local Authority Services Ltd to complete the internal audit for the financial year 2025/26 and onwards (attached)
- FC066** To receive an update on the wedding fayres
- FC067** To receive an update on the official opening of the AFNG
- FC068** To consider the quotes for the 2026 Cuckfield Calendar (attached)
- FC069** Confidential Business: To consider whether to resolve to exclude the press, broadcast media and public (pursuant to the Public Bodies (admission to Meetings) Act 1960) during consideration of the following confidential business to be conducted:
 - a. Staff matters
 - b. Council Assets
- FC070** To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only.

N Ripert

Parish Clerk, 22 August 2025

Future Meeting:
23rd October 2025