



The Queen's Hall
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Cuckfield
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Parish Clerk: Noemi Ripert
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To the members of the **Community Buildings Committee**

You are hereby invited to attend the meeting of the **Community Buildings Committee** in the **Queen's Hall** at **8pm** on **Thursday 20th February 2025** to transact the following business:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

AGENDA

- CB034 To receive apologies for absence.
- CB035 To receive declarations of interest from Members in respect of any matter on the agenda. *The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.*
- CB036 To approve the minutes of the meetings held on 21st November 2025
- CB037 To note the Community Buildings Action List
- CB038 To receive an update regarding the maintenance issues at both halls:
- to note the repairs to the external concrete pillars at the Village Hall to be carried out during half-term week 17th February
 - to receive an update on the electrical repairs required at the Village Hall
 - to consider the quotes for the repairs to the council chamber windows at the Queen's Hall (circulated)
 - to consider the quotes for the replacement of the Queen's Hall front door lock (circulated)
 - to note the guttering on the external wall of the side entrance to the Queen's Hall needs replacing
- CB039 To receive an update on the Angela Fox Nature Garden development
- CB040 To receive an update regarding the installation of secondary glazing in the Parish Office and installation of solar panels at the Queen's Hall
- CB041 To consider the quotes to carry out the Fire Risk Assessment at both the Queen's Hall and the Village Hall (circulated)
- CB042 To consider purchasing side panels/flaps for the stage in the main hall
- CB043 To consider CDS replacing the drinks fridge in the bar and installing curtain rails in the lobby/bar area near the stairs to provide temporary screening when required
- CB044 To receive an update from the Village Hall Redevelopment Working Group

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- CB045 To consider the new preschool grant for 2025-26 and the renewal of the occupational licence from 1st April 2025 (circulated)
- CB046 To receive an update regarding the water course that runs between the land belonging to Cuckfield Village Hall and Tregarth on London Lane and to confirm a maintenance plan to minimise the risk of flooding into the Tregarth property
- CB047 To consider breaking the contract with Onecom (broadband and telephone provider) and moving to Wessex IT following issues with loss of connectivity and phonelines (circulated)
- CB048 To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only**

N Ripert

Parish Clerk, 13 February 2025