



The Queen's Hall
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Parish Clerk: Sam Heynes
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To members of the **Finance & General Purposes Committee**

You are hereby summoned to attend the meeting of the **F&GP Committee** in the **Queen's Hall** at **8pm** on **Thursday 6th June 2023** to transact the following business:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

AGENDA

- FGP001** To receive apologies for absence
- FGP002** To receive declarations of interest from Members in respect of any matter on the agenda. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it
- FGP003** To approve the minutes of the meeting held on 11th January 2024 (previously circulated)
- FGP004** To note the F&GP Action List
- FGP005** To receive and note the Internal Auditor's Report (attached) for 2023-24 (attached)
- FGP006** To consider for adoption the updated Financial Regulations (to follow)
- FGP007** To consider the Year End Accounts and Annual Return for 2023/24 for approval at Full Council on 13th June 2024 (attached)
- FGP008** To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only**

Sam Heynes
Clerk to the Parish Council, 31 May 2024