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Parish Clerk: Sam Heynes  
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To the members of the **Human Resources Committee**  
You are hereby summoned to attend the meeting of the HR Committee at **7.30pm on**  
**Monday 3<sup>rd</sup> June 2024** to transact the following business

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

### AGENDA

- HR001** To receive apologies for absence.
- HR002** To receive declarations of interest from Members in respect of any matter on the agenda. (*The disclosure must include the nature of the interest. If you become aware, during the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.*)
- HR003** To approve the minutes of the meeting held on 4<sup>th</sup> April 2024.
- HR004** Confidential Business: Staff Matters  
To consider whether to resolve to exclude the press, broadcast media and public (pursuant to the Public Bodies (Admission to Meetings) Act 1960) during consideration of the following confidential business to be conducted.
- HR005** To note items arising after the preparation of this agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

*S Heynes*

**Parish Clerk, 28 May 2024**