



The Queen's Hall
High Street
Cuckfield
West Sussex
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Parish Clerk: Sam Heynes
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To members of the **Assets, Community & Environment Committee**

You are hereby summoned to attend the meeting of the **Assets, Community & Environment Committee** in the **Queen's Hall** at **8pm** on **Thursday 16th May 2024** to transact the following business:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

AGENDA

- ACE001** To receive apologies for absence
- ACE002** To receive declarations of interest from Members in respect of any matter on the agenda. *(The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.)*
- ACE003** To approve the minutes of the meeting held on 14th March 2024 (previously circulated)
- ACE004** To note the Action List
- ACE005** **Assets**
- i. To receive an update on the Cemetery maintenance and burials
 - ii. To receive an update on the allotments
- ACE006** **Community**
- i. To receive feedback for the Silver Sunday event that took place on 28th April 2024
 - ii. To receive an update on the progress of the Community Art Display
 - iii. To receive an update regarding the running of Tea & Company
 - iv. To note the next Skate Jam session booked for 23rd July 2024
 - v. To receive an update on the next Rain or Shine summer production to be held in the Angela Fox Nature Garden on 2nd August 2024
 - vi. To consider the planning and organisation of the next Christmas Street Festival
- ACE007** **Environment**
- i. To receive an update about the "Adopt a Verge" scheme
 - ii. To receive an update on the Biodiversity Action Plan
 - iii. To consider a new location for the oak tree planted near Polestub Lane
- ACE008** To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

S Heynes
Parish Clerk, 9th May 2024