



The Queen's Hall  
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Cuckfield  
West Sussex  
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Parish Clerk: Sam Heynes  
clerk@cuckfield.gov.uk

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## To members of the **Assets, Community & Environment Committee**

You are hereby summoned to attend the meeting of the **Assets, Community & Environment Committee** in the **Queen's Hall** at **8.30pm** on **Thursday 14<sup>th</sup> March 2024** to transact the following business:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

### **AGENDA**

- ACE033** To receive apologies for absence.
- ACE034** To receive declarations of interest from Members in respect of any matter on the agenda. *(The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.)*
- ACE035** To approve the minutes of the meeting held on 30<sup>th</sup> November 2023 (previously circulated).
- ACE036** To note the Action List.
- ACE037** **Assets**
- i.. To receive an update on the Cemetery maintenance.
  - ii.. To note the progress of the repairs to the bench on London Road (between the Knowle and Bevan Bank).
  - iii.. To receive an update on the allotments.
- ACE038** **Community**
- i.. To consider the request for the £102 proceeds of Santa's Grotto (Christmas Street Festival 2023) to be paid to Cuckfield Society.
  - ii.. To note the results of the survey to rename the Buttinghill site Ivy's View (63% of the total vote) and consider how to proceed with publicising this.
  - iii.. To receive a progress update on the planning of Silver Sunday booked for Sunday 28<sup>th</sup> April 2024.
  - iv.. To receive an update regarding the running of Tea & Company.
  - v.. To consider when to plan the next Skate Jam session.
  - vi.. To consider whether to organise a summer picnic at Whitemans Green.
- ACE039** **Environment**
- i.. To receive an update about the "Adopt a Verge" scheme.
  - ii.. To review the report proposing a Biodiversity Action Plan.
  - iii.. To note the complaint received about the location of the Oak Tree that was recently planted at the entrance of Polestub Lane in commemoration of King Charles III's coronation.

**ACE040** To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

*S Heynes*

**Parish Clerk, 8<sup>th</sup> March 2024**