



The Queen's Hall
High Street
Cuckfield
West Sussex
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Sam Heynes: Parish Clerk
clerk@cuckfield.gov.uk

To members of **Cuckfield Parish Council**

You are hereby summoned to attend the meeting of the Parish Council at **7.30pm** in the **Queen's Hall** on **Thursday 18th January 2024** to transact the following business:

Public Question Time:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

Cuckfield Parish Council adopted the General Power of Competence on 18th May 2023, all decisions made during this meeting are done so under this power.

AGENDA

- FC100** To receive apologies for absence.
- FC101** To receive declarations of interest from Members in respect of any matter on the agenda. The disclosure must include the nature of the interest. If you become aware, during the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.
- FC102** To approve the minutes of the Full Council meeting held on 3rd November 2023 (previously circulated).
- FC103** To receive reports from District Councillors and County Councillor.
- FC104** To receive a verbal report from the Chairman.
- FC105** To note the Full Council Action List (circulated).
- FC106** To approve Bank Reconciliation Statements for Unity Trust and CCLA accounts for November and December 2023 (attached).
- FC107** To review and approve the current year to date budget and expenditure for 2023-24 (to 8th January 2024) (attached).
- FC108** To consider the budget and precept for 2024-2025:
 - a. Approve and adopt the proposed budget for the financial year 2024-25
 - b. To approve the F&GP recommended precept increase of 6% for 2024-25 and issue a demand to the collecting authority, Mid Sussex District Council, for a total of £276,980 (attached).
- FC109** To consider the report received from Cuckfield Tennis Club regarding renovations to their clubhouse (attached).
- FC110** To consider applying for the Community Highways Scheme to request a 20mph zone be implemented within Cuckfield with an initial suggested zone of the Broad Street/High Street/London Lane triangle, expanding to South Street and beyond Warden Park Academy. Support for the scheme is required from our County Councillor or MP, as well as from the community and the Parish Council in order for it to be considered.

FC111 To receive an update regarding the Angela Fox Nature Garden, and consider the quotation of £1,950 to produce a full garden planting design to include:

- Strategic planning and project management
- Full breakdown of plant costs
- Illustrations suitable for public display
- A clear picture of plant characteristics and growth expectations

FC112 To consider the future of Cuckfield Village Hall and whether to proceed with the plans to achieve full planning permission for a rebuild, whether to consider a smaller scheme of renovation to maintain the hall for future use or whether to consider selling the plot of land for alternative use

FC113 To note the report showing Cuckfield cemetery income to January 2024 (attached).

FC114 To consider the Annual Parish Meeting scheduled for 11th April 2024 and discuss and agree the format, key speakers and attendees.

FC115 To review the draft Business Plan 2023-2027 (attached) and agree a final version for adoption.

FC116 To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only.

S Heynes
Parish Clerk, 12 January 2024

Future Meeting:
21st March 2024