



The Queen's Hall
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Cuckfield
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Parish Clerk: Sam Heynes
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To the members of the **Community Buildings Committee**

You are hereby invited to attend the meeting of the **Community Buildings Committee** in the **Queen's Hall** at **8.30pm** on **Thursday 9th November 2023** to transact the following business:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

AGENDA

- CB025 To receive apologies for absence.
- CB026 To receive declarations of interest from Members in respect of any matter on the agenda. *The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.*
- CB027 To approve the minutes of the meetings held on 7th September 2023
- CB028 To note the Community Buildings Action List
- CB029 To receive an update regarding the maintenance issues at both halls:
- a. to consider the quote received to repair the damp problems at the Queen's Hall
 - b. to note the recent boiler failure and consider whether to proceed with quotes to replace the boiler system at the Queen's Hall
 - c. to consider the current condition of the ladies and gents toilets at the Queen's Hall and whether to investigate costs to improve and modernise them to be more in line with a wedding venue
- CB030 To consider an increase in the hire rates charged for both regular and one-off hirers at the Queen's Hall and Cuckfield Village Hall (attached)
- CB031 To receive an update on the Angela Fox Nature Garden development, and consider the following:
- a. to consider the proposed fox sculpture designs and suggestions
 - b. to receive a progress update on the redevelopment of the upper level of the nature garden
- CB032 To receive an update from the Village Hall Redevelopment Working Group and review and approve recommendations for instructing required consultants
- CB033 To receive a progress update regarding the Art Hub at the Queen's Hall, including booking form details and terms and conditions (attached)

Cuckfield parish council adopted the general power of competence on 18th May 2023, all decisions made during this meeting are done so under this power.

Cuckfield Parish Council - Community Buildings Agenda

- CB034 To receive a progress update regarding the Carbon Footprint assessment, to review the draft version of the Carbon Reduction Plan and to consider the targets set by 5D Net Zero (attached)
- CB035 To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only**

S Heynes

Parish Clerk, 03 November 2023