



The Queen's Hall  
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Cuckfield  
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Parish Clerk: Sam Heynes  
clerk@cuckfield.gov.uk

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## To members of the **Assets, Community & Environment Committee**

You are hereby summoned to attend the meeting of the **Assets, Community & Environment Committee** in the **Queen's Hall** at **8.15pm** on **Thursday 19<sup>th</sup> October 2023** to transact the following business:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

### **AGENDA**

- ACE017** To receive apologies for absence.
- ACE018** To receive declarations of interest from Members in respect of any matter on the agenda. *(The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.)*
- ACE019** To approve the minutes of the meeting held on 17<sup>th</sup> August 2023 (previously circulated).
- ACE020** To note the Action List.
- ACE021** **Assets**
- i. To consider the updated quote of £2,700 + VAT for repairs to the skate bowl (attached)
  - ii. To receive a report outlining the number of burials from August – October 2023 (attached)
  - iii. To receive an update on the Cemetery maintenance.
  - iv. To note the repairs done on the Lychgate roof.
  - v. To note the condition of the bench on London Road (between the Knowle and Bevan Bank) and consider whether a replacement should be purchased.
  - vi. To receive an update on the allotments and to consider the request to improve security and access at Courtmead Road allotments.
- ACE022** **Community**
- i. To receive an update regarding the Christmas Advent Windows planned for December 2023
  - ii. To receive an update regarding the Christmas Street Festival planning
  - iii. To receive an update regarding Tea & Company
  - iv. To receive an update regarding the Cuckfield 2024 Calendar
- ACE023** **Environment**
- i. To receive an update about the "Adopt a Verge" scheme (attached)
  - ii. To consider the request from Zero Hour to support the Climate and Ecology Bill due for its second reading on 24<sup>th</sup> November 2023 (attached)

Cuckfield Parish Council adopted the General Power of Competence on 18<sup>th</sup> May 2023, all decisions made during this meeting are done so under this power.

- iii. To consider the updated 10 year Woodland Management Plan for New England Wood (attached)

**ACE024** To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

*S Heynes*

**Parish Clerk, 12<sup>th</sup> October 2023**