



The Queen's Hall
High Street
Cuckfield
West Sussex
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Parish Clerk: Sam Heynes
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To members of the **Assets, Community & Environment Committee**

You are hereby summoned to attend the meeting of the **Assets, Community & Environment Committee** in the **Queen's Hall** at **8.15pm** on **Thursday 17th August 2023** to transact the following business:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

AGENDA

- ACE009** To receive apologies for absence.
- ACE010** To receive declarations of interest from Members in respect of any matter on the agenda. *(The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.)*
- ACE011** To approve the minutes of the meeting held on 25th May 2023 (previously circulated).
- ACE012** To note the Action List.
- ACE013** **Assets**
- i. To consider the recommendations for assessing the Observer Field and its potential conversion to burial ground (attached).
 - ii. To consider what to do about the water course running alongside the burial ground and its impact on the capacity of future burials.
 - iii. To consider the safety inspection reports received for Horsefield Green and the skate bowl (attached).
 - iv. To consider the donation of a dormouse wood carving to be placed at the Cemetery and agree where to be positioned (pictures attached).
 - v. To receive a report outlining the number of burials from April – July 2023 (attached).
 - vi. To consider the quote to remove the tree suffering with Ash Dieback at Horsefield Green (attached).
- ACE014** **Community**
- i. To receive an update for the upcoming Silver Sunday event planned for 24th September 2023.
 - ii. To receive an update regarding the Christmas Advent Window completion planned for December 2023.
 - iii. To receive an update regarding the Christmas Street Festival planning.
 - iv. To receive an update regarding Tea & Company.
 - v. To receive an update and feedback regarding the discussions held with the High Street business owners and how to move forwards to create a partnership.

Cuckfield Parish Council adopted the General Power of Competence on 18th May 2023, all decisions made during this meeting are done so under this power.

- vi. To consider the entries received to date for the 2024 Calendar competition.

ACE015 Environment

- i. To receive an update about the “Adopt a Verge” scheme.
- ii. To receive an update about which areas of Cuckfield can be pledged to the Weald to Waves nature recovery corridor project (<https://www.wealdtowaves.co.uk/>)
- iii. To receive an update regarding planting around the container at Horsefield Green and whether plants other than pyracantha should be considered.
- iv. To review the Summary Carbon Footprint Report received from 5D Net Zero (circulated) and discuss potential objectives and commitments to become net zero with the aim to build a Carbon Reduction Plan with 5D Net Zero.

ACE016 To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

S Heynes

Parish Clerk, 9th August 2023