



The Queen's Hall
High Street
Cuckfield
West Sussex
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Sam Heynes: Parish Clerk
clerk@cuckfield.gov.uk

To members of **Cuckfield Parish Council**

You are hereby summoned to attend the meeting of the Parish Council at **7.30pm** in the **Queen's Hall** on **Thursday 29th June 2023** to transact the following business:

Public Question Time:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

Cuckfield Parish Council adopted the General Power of Competence on 18th May 2023, all decisions made during this meeting are done so under this power.

AGENDA

- FC027** To receive apologies for absence.
- FC028** To receive declarations of interest from Members in respect of any matter on the agenda. The disclosure must include the nature of the interest. If you become aware, during the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.
- FC029** To approve the minutes of the Full Council meeting held on 18th May 2023 (previously circulated).
- FC030** To receive reports from the District Councillor and County Councillor (to follow).
- FC031** To receive a verbal report from the Chairman.
- FC032** To note the Full Council Action List.
- FC033** To review the Communications Strategy prepared by Breakthrough Communications and consider next steps (attached).
- FC034** To note and approve the Internal Auditor's Report (attached).
- FC035** To ratify the recommendation made at F&GP Committee to approve the Annual Return for the year ended 31st March 2023, Section 1 – Annual Governance Statements 2022/23 (attached).
- FC036** To ratify the recommendation made at F&GP Committee to approve the Annual Return for the year ended 31st March 2023, Section 2 – Accounting Statements 2022/23 (attached).
- FC037** To approve Bank Reconciliation Statements for Unity Trust and CCLA accounts for May 2023 (attached).
- FC038** To review and approve the current year to date budget and expenditure for 2022-23 (to 23rd June 2023) (to follow).
- FC039** To consider the proposal to transfer funds from the Unity Trust bank account to the NS&I account and the CCLA account to earn additional interest and protect the Parish Council's funds.
- FC040** To further consider the S106 application submitted for the Court Meadow Site to implement

car parking at the Village Hall and the legal costs that would be payable by CPC to submit a Deed of Variation to enable the transfer of funds to MSDC to use for the expansion of parking at Cuckfield Recreation Ground.

- FC041** To consider the next steps regarding the Observer Field land appropriation.
- FC042** To receive an update regarding the Angela Fox Nature Garden.
- FC043** To consider the Preschool grant for 2023-24 (attached).
- FC044** To receive an update from the liaison with High Street Businesses.
- FC045** To consider the Clerk's attendance at the SLCC National Conference on Wednesday 11th and Thursday 12th October 2023 at a cost of £499.
- FC046** To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only.

S Heynes

Parish Clerk, 23 June 2023

Future Meeting:
21st September 2023