



The Queen's Hall  
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Cuckfield  
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Parish Clerk: Sam Heynes  
clerk@cuckfield.gov.uk

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## To members of the **Assets, Community & Environment Committee**

You are hereby summoned to attend the meeting of the **Assets, Community & Environment Committee** in the **Queen's Hall** at **8.30pm** on **Thursday 16<sup>th</sup> February 2023** to transact the following business:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

### **AGENDA**

- ACE023** To receive apologies for absence.
- ACE024** To receive declarations of interest from Members in respect of any matter on the agenda. *(The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.)*
- ACE025** To approve the minutes of the meeting held on 20<sup>th</sup> October 2022 (previously circulated).
- ACE026** To note the Action List.
- ACE027** **Assets**
- i. To consider the quotes for the removal of the damp areas in the men's public toilets of Broad Street car park to improve the air quality (attached)
  - ii. To discuss the future strategy for the natural burial ground including the safe keeping, planning, maintenance and accuracy of future burials (to follow)
  - iii. To consider the proposed change to the Memorial Bench Policy (to follow)
- ACE028** **Community**
- i. To receive an update regarding the Silver Sunday event planned for April 2023
  - ii. To receive an update regarding the Skate Jam planned for 2023
  - iii. To receive an update regarding the Christmas Street Festival for 2022, and consider who will be part of the working party for 2023
  - iv. To consider the options for the Christmas street lighting scheme for 2023 and onwards (to follow)
- ACE029** **Environment**
- i. To review the summer maintenance schedule for 2022 at the cemetery and whether to expand the wildflowers scheme for 2023 into zone D (in addition to zones K & L (map attached)
  - ii. To consider organising a community event for the Great Big Green Week between 10<sup>th</sup>-18<sup>th</sup> June <https://greatbiggreenweek.com/>

Cuckfield Parish Council adopted the General Power of Competence on 14<sup>th</sup> May 2020, all decisions made during this meeting are done so under this power.

- ACE030** To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

*S Heynes*

Parish Clerk, 9<sup>th</sup> February 2023