



The Queen's Hall
High Street
Cuckfield
West Sussex
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Parish Clerk: Sam Heynes
clerk@cuckfield.gov.uk

To members of the **Community Buildings Committee**

You are hereby summoned to attend the meeting of the **Community Buildings Committee** in the **Queen's Hall** at **8.30pm** on **Thursday 26th May 2022** to transact the following business:

To join this meeting please use the following Zoom link: <https://us02web.zoom.us/j/4992702675>
Meeting ID: 499 270 2675 Password: 542187

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

AGENDA

- CB001** To receive apologies for absence.
- CB002** To receive declarations of interest from Members in respect of any matter on the agenda. *(The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.)*
- CB003** To approve the minutes of the meeting held on 10th March 2022.
- CB004** To note the Community Buildings Action List.
- CB005** To receive a progress update regarding the works to develop car parking spaces at the Village Hall.
- CB006** To receive an update regarding interventions by neighbouring residents at recent events at the Queen's Hall.
- CB007** To consider an increase to the cost of booking a weekend wedding at the Queen's Hall from £900 to £950 + VAT, to cover the additional security charge required for evening functions.
- CB008** To consider the proposal to install a 'recycling station' at the Queen's Hall, and whether to purchase the materials requested or to accept a loan on the basis that any damage would be considered the responsibility of the Parish Council (attached).
- CB009** To consider training for staff on the use of the Evac Chair.
- CB010** To receive an update regarding the maintenance issues at both halls.
- CB011** To receive an update on the Nature Garden development.
- CB012** To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

S Heynes

Parish Clerk, 18th May 2022

Cuckfield Parish Council adopted the General Power of Competence on 14th May 2020, all decisions made during this meeting are done so under this power.