



The Queen's Hall
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Cuckfield
West Sussex
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Parish Clerk: Sam Heynes
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To members of the **Assets, Community & Environment Committee**

You are hereby summoned to attend the meeting of the **Assets, Community & Environment Committee** in the **Queen's Hall** at **8.30pm** on **Thursday 12th May 2022** to transact the following business:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

AGENDA

- ACE001** To receive apologies for absence.
- ACE002** To receive declarations of interest from Members in respect of any matter on the agenda. *(The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.)*
- ACE003** To approve the minutes of the meeting held on 17th February 2022 (previously circulated).
- ACE004** To note the Action List.
- ACE005** **Assets**
- To receive an update on the formal registration of land owned by Cuckfield Parish Council (i.e. Observer Field, Courtmead Road, Cemetery).
 - To consider the installation of a notice board at Horsefield Green.
- ACE006** **Environment**
- To consider quotes for additional verge cuts during March – October (attached).
 - To receive an update on the wildflower verges project.
 - To ratify the use of a contractor whilst a decision is made regarding recruitment to the groundsman role.
- ACE007** To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

S Heynes

Parish Clerk, 5th May 2022