



The Queen's Hall
High Street
Cuckfield
West Sussex
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Parish Clerk: Sam Heynes
clerk@cuckfield.gov.uk

To members of the **Community Buildings Committee**

You are hereby summoned to attend the meeting of the **Community Buildings Committee** in the **Queen's Hall** at **8.30pm** on **Thursday 10th March 2022** to transact the following business:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

AGENDA

- CB036** To receive apologies for absence.
- CB037** To receive declarations of interest from Members in respect of any matter on the agenda. *(The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.)*
- CB038** To approve the minutes of the meeting held on 16th December 2021.
- CB039** To note the Community Buildings Action List.
- CB040** To consider quotes for events security at the Queen's Hall and resolve whether to pass these costs on to hirers (as required) (attached).
- CB041** To receive an update from the Cuckfield Village Hall Redevelopment Working Group. To note the planning application approval for the car parking spaces at the Village Hall and to resolve next steps.
- CB042** To receive an update regarding the maintenance issues at both halls, and to consider redecoration of the Village Hall.
- CB043** To consider quotes for the works relating to the installation of the externally accessed wc at the Queen's Hall (attached).
- CB044** To receive an update on the Nature Garden development and note the licensing requirements for the use of the Garden (attached).
- CB045** To consider feedback relating to both halls regarding hirers.
- CB046** To agree catering requirements for the Silver Sunday event.
- CB047** To consider registering the Queen's Hall as a venue as part of the Safe Places Scheme (attached).
- CB048** To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

S Heynes

Parish Clerk, 3rd March 2022

Cuckfield Parish Council adopted the General Power of Competence on 14th May 2020, all decisions made during this meeting are done so under this power.