



The Queen's Hall
High Street
Cuckfield
West Sussex
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Sam Heynes: Parish Clerk
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To members of **Cuckfield Parish Council**

You are hereby summoned to attend the meeting of the Parish Council at **8.30pm** in the **Queen's Hall** on **Thursday 25th November 2021** to transact the following business:

Public Question Time:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

Cuckfield Parish Council adopted the General Power of Competence on 14th May 2020, all decisions made during this meeting are done so under this power.

AGENDA

- FC131** To receive apologies for absence.
- FC132** To receive declarations of interest from Members in respect of any matter on the agenda. The disclosure must include the nature of the interest. If you become aware, during the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.
- FC133** To receive a verbal report from Joshua Keay, Cuckfield FC, on the plans for commemorating Cuckfield FC's 150th Anniversary in 2022.
- FC134** To approve the minutes of the Full Council meeting held on 30th September 2021 (previously circulated).
- FC135** To receive reports from the District Councillor and County Councillor (to follow).
- FC136** To receive a verbal report from the Chairman.
- FC137** To note the Full Council Action List.
- FC138** To review and approve Bank Reconciliation Statements for September and October 2021 from Unity Trust Bank, NS&I and CCLA (attached).
- FC139** To consider the year to date 2021-22 budget (previously circulated):
 - a. Review the latest budget position to 17th November 2021.
 - b. To consider the budget forecast for 2022-2023 and make proposals in preparation for the Precept review at the Finance & General Purposes committee meeting on 6th January 2022.
- FC140** To receive mid-year reports relating to the following Outside Bodies:
 - West Sussex Association of Local Councils: Cllrs Burton and Sheldon
 - Cuckfield Museum Trust: Mrs S Burgess and Mr P Mantripp
 - Blunts Wood Steering Committee: Cllr Dickie
 - Emergency Planning Liaison Group: Cllr Symonds
 - County Local Committee: Cllr Dickie
 - Neighbourhood Watch: Cllr White
 - Mid Sussex Association of Local Councils: Cllr Sheldon

- Town & Parish Strategic Liaison Group (two representatives): Cllr Sheldon & Clerk
- Speedwatch: Cllr White

- FC141** To review progress made against the Business Plan for 2021.
- FC142** To discuss the upcoming Christmas Street Festival and consider criteria for cancelling in the event of increased COVID-19 cases or a winter lockdown.
- FC143** To receive a progress update on the Angela Fox Nature Garden and consider the phase 2 plans for submission to MSDC for S106 grant funding (attached).
- FC144** To discuss the transfer of land north of Buttinghill Drive from Taylor Wimpey to Cuckfield Parish Council.
- FC145** To consider events for the Queen's Platinum Jubilee in June 2022 and to agree locations for planting the Queen's Green Canopy saplings.
- FC146** To consider the purchase of additional trees, shrubs and bushes at Horsefield Green and agree a budget.
- FC147** To consider the draft Virtual Meeting policy (attached).
- FC148** To note the feedback received relating to the planning application to create 3 parking spaces to the front of Cuckfield Village Hall.
- FC149** To consider the proposal to create a standalone 'Visit Cuckfield' website.
- FC150** Confidential Business
To consider whether to resolve to exclude the press, broadcast media and public (pursuant to the Public Bodies (Admission to Meetings) Act 1960) during consideration of the following confidential business to be conducted:

To consider the proposal from UKPN to relocate the power generator on Courtmead Road.
- FC151** To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only.

S Heynes

Parish Clerk, 18th November 2021

Future Meeting:
20th January 2022