



The Queen's Hall  
High Street  
Cuckfield  
West Sussex  
RH17 5EL  
01444 451610  
01444 454276

Parish Clerk: Sam Heynes  
clerk@cuckfield.gov.uk

---

## To members of the **Assets, Community & Wellbeing Committee**

You are hereby summoned to attend the meeting of the **ACE Committee** in the **Queen's Hall at 7.30pm on Thursday 5<sup>th</sup> August 2021** to transact the following business:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

### **AGENDA**

- ACE008** To receive apologies for absence.
- ACE009** To receive declarations of interest from Members in respect of any matter on the agenda. *(The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.)*
- ACE010** To approve the minutes of the meeting held on 13<sup>th</sup> May 2021 (previously circulated).
- ACE011** To note the Action List.
- ACE012** **Assets**
- a) To receive a verbal closure report from Whiteman's Green Allotment Site Working Group (WGAS WG).
  - b) To consider the proposal to allow Whitemans Green Allotment Tenants to form an Allotment Committee to take over running the site (report attached).
  - c) To ratify the cost of £2,190.20 (inc VAT) to install a standpipe within the container at Horsefield Green.
  - d) To consider the cost to make levelling repairs to the pathways around both Lychgates at Cuckfield Cemetery (report attached).
- ACE013** **Community**
- a) To receive an update on the Neighbourhood Watch scheme within Cuckfield.
  - b) To receive an update on the skate park event booked for 26<sup>th</sup> September 2021 and consider whether additional facilities should be provided. Also to approve the costs to arrange First Aid provision on site for the event.
  - c) To note the plans to hold a Silver Sunday event at the Queen's Hall on 3<sup>rd</sup> October 2021.
- ACE014** **Environment**

**Cuckfield Parish Council adopted the General Power of Competence on 14<sup>th</sup> May 2020, all decisions made during this meeting are done so under this power.**

- a) To review the Public Rights of Way (PROW) Parish Report.
- b) To consider the mowing regime at the Cemetery and whether to allocate an area for wildflowers to grow.
- c) To review the maintenance regime of WSCC around the village (5 cuts to the verges per year, fewer for twittens) and consider whether to investigate funding the regular cutting of twittens, verges and pathways around the village throughout the summer months.
- d) To consider forming a Climate Change Group to review actions that could be taken around the village to improve our carbon footprint.
- e) To consider the War Memorial Letter Cutting and Painting Report (attached), resolve how to proceed.

**ACE015**

To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

*S Heynes*

Parish Clerk, 30 July 2021