



The Queen's Hall
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Cuckfield
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Sam Heynes: Parish Clerk
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To members of **Cuckfield Parish Council**

You are hereby summoned to attend the meeting of the Parish Council at **7.30pm in Cuckfield Village Hall, London Lane on Thursday 29th July 2021** to transact the following business:

Public Question Time:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

Cuckfield Parish Council adopted the General Power of Competence on 14th May 2020, all decisions made during this meeting are done so under this power.

AGENDA

- FC032** To receive apologies for absence.
- FC033** To receive declarations of interest from Members in respect of any matter on the agenda. The disclosure must include the nature of the interest. If you become aware, during the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.
- FC034** To approve the minutes of the Full Council meeting held on 4th May 2021 and the EGM held on 22nd July 2021 (previously circulated).
- FC035** To receive reports from the District Councillor and County Councillor (to follow).
- FC036** To receive a verbal report from the Chairman.
- FC037** To note the Full Council Action List.
- FC038** To ratify all decisions made at the following informal meetings held online, and approve the minutes issued:
 - Planning Committee meetings held on 13th May, 3rd June, 24th June and 15th July 2021
 - Assets, Community & Environment Committee meeting held on 13th May 2021
 - HR Committee meeting held on 3rd June 2021
 - Community Buildings Committee meeting held on 24th June 2021
 - Roads & Traffic Committee meeting held on 15th July 2021
- FC039** To resolve to update the authorised signatories for the NS&I bank account to mirror the signatories for the Unity Trust bank account, that being Cllrs Burton, King, Sheldon and Symonds, with the Clerk as the authorised contact for the account.
- FC040** To approve Bank Reconciliation Statements for April, May and June 2021.
- FC041** To review and approve the current year to date budget and expenditure for 2021-22 (to follow).
- FC042** To review progress made against the Business Plan for 2021.
- FC043** To receive a progress update on the Angela Fox Nature Garden.

- FC044** To consider the repairs required to the North Lychgate and the day rate quoted to complete this work and resolve whether to proceed without Listed Building Permission due to the risks of falling roof tiles.
- FC045** To review the updated contract issued by Dignity Funerals for the hire of the Chapel, and their request that the 3 year contract term start at the point the contract is signed rather than last year when the contract term was agreed (attached).
- FC046** To receive an update from the new Community Working Group and approve the Terms of Reference (to follow).
- FC047** To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only.

S Heynes

Parish Clerk, 23 July 2021

Future Meeting:
30th September 2021