



The Queen's Hall  
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Cuckfield  
West Sussex  
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Parish Clerk: Sam Heynes  
clerk@cuckfield.gov.uk

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To the members of the **Human Resources Committee**  
You are hereby summoned to attend the meeting of the Planning Committee at **7.30pm on Thursday 10<sup>th</sup> June 2021** to transact the following business

To join this meeting please use the following Zoom link:  
<https://us02web.zoom.us/j/87112157617>  
Meeting ID: 871 1215 7617 Password: 321456

**Cuckfield Parish Council adopted the General Power of Competence on 14<sup>th</sup> May 2020, all decisions made during this meeting are done so under this power.**

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

## AGENDA

- HR001** To receive apologies for absence.
- HR002** To receive declarations of interest from Members in respect of any matter on the agenda. (*The disclosure must include the nature of the interest. If you become aware, during the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.*)
- HR003** To approve the minutes of the meeting held on 23<sup>rd</sup> July 2020.
- HR004** Confidential Business: Staff Matters  
To consider whether to resolve to exclude the press, broadcast media and public (pursuant to the Public Bodies (Admission to Meetings) Act 1960) during consideration of the following confidential business to be conducted.
- i) To consider the report outlining recommendations relating to the current vacancies of Assistant Clerk and Part Time Grounds Person and resolve how to proceed with recruitment.
- HR005** To note items arising after the preparation of this agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

*S Heynes*

Parish Clerk, 03 June 2021