



**Queen's Hall, High Street, Cuckfield, RH17 5EL**

**To the members of Cuckfield Parish Council  
You are hereby summoned to attend the meeting of the Parish Council at 8.15pm on  
Thursday 3 September 2020 to transact the following business**

To join this meeting please use the following Zoom link:

<https://us02web.zoom.us/j/87112157617>

**Meeting ID: 871 1215 7617 Password: 321456**

**Public Question Time:** Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

#### **AGENDA**

- FC046** To receive apologies for absence.
- FC047** To receive declarations of interest from Members in respect of any matter on the agenda. The disclosure must include the nature of the interest. If you become aware, during the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.
- FC048** To approve the minutes of the of the Full Council meeting held on 9 July 2020 (previously circulated).
- FC049** To receive written reports from the District Councillor and County Councillor (to follow).
- FC050** To receive a report from the Chairman (to follow).
- FC051** To note the Full Council action list.
- FC052** To approve the updated Scheme of Delegation (to follow).
- FC053** To approve Bank Reconciliations Statements for July and August 2020 (to follow).
- FC054** To approve the Clerk's increase in working hours from 25 to 28 per week.
- FC055** To ratify COVID-19 risk assessments for hirers returning to the hall, as well as Staff Return to Queen's Hall (previously circulated) and supplementary COVID-19 Terms and Conditions (to follow).
- FC056** To discuss the Draft Site Allocations DPD (Regulation 19) Consultation, 3 August to 28 September 2020.  
<https://www.midsussex.gov.uk/planning-building/development-plan-documents/>
- FC057** To ratify the appointment of Tony Fullwood to carry out a review, estimated 22 hours at a rate of £90.00 per hour, of the DPD Consultation documents and prepare a response on behalf of CPC (previously circulated).
- FC058** To receive an update on the temporary one-way system along London Lane during the Penlands Green roundabout construction.
- FC059** To receive an update regarding Angela Fox Nature Garden and approve the costs to relocate the container (attached).
- FC060** To review the proposal from Dignity regarding renewal of the Chapel lease and agree next steps (attached).
- FC061** To receive a report regarding Denma Cleaning costs at CVH and QH and agree next steps (to follow).
- FC062** To consider participating in a District Wide Public Art Scheme using S106 funds (attached).
- FC063** To consider and approve purchasing a second Speed Indicator Device (attached).

- FC064** To consider a proposal on naming some twittens/footpaths and agree next steps (attached).
- FC065** To note NALC pay rise for staff backdated to April 2020.
- FC066** To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only.

***Samantha Heynes, Parish Clerk, 27 August 2020***