

CUCKFIELD PARISH COUNCIL
Queen's Hall, High Street, Cuckfield, RH17 5EL



To the members of **Cuckfield Parish Council**
You are hereby summoned to attend the meeting of the Parish Council at **7.30pm** on
Thursday 9th July 2020 to transact the following business.

To join this meeting please use the following Zoom link:

<https://us02web.zoom.us/j/4992702675>

Meeting ID: 499 270 2675 Password: 321456

Public Question Time: Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for **ten minutes** prior to the commencement of business.

AGENDA

- FC031 To receive apologies for absence.
- FC032 To receive declarations of interest from Members in respect of any matter on the agenda. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.
- FC033 To approve the minutes of the 35th Annual Meeting of the Parish Council held on 14th May 2020 (previously circulated).
- FC034 To receive written reports from the District Councillor and County Councillor (to follow).
- FC035 To receive a report from the Chairman (to follow).
- FC036 To note the Full Council action list.
- FC037 To note and approve the Internal Auditor's Report (attached).
- FC038 To note and approve the effectiveness of the Audit Plan and the Council's Internal Audit and Internal Control Procedures (attached).
- FC039 To ratify the recommendation made at F&GP Committee to approve the Annual Return for the year ended 31st March 2020, Section 1 – Annual Governance Statements 2019/20 (attached).
- FC040 To ratify the recommendation made at F&GP Committee to approve the Annual Return for the year ended 31st March 2020, Section 2 – Accounting Statements 2019/20 (attached).
- FC041 To review the Local Government Association proposed changes to the model Code of Conduct and formulate a response (previously circulated).
- FC042 To receive an update on the temporary one-way system along London Lane during the Penlands Green roundabout construction.
- FC043 To receive an update regarding the land adjacent to the Queen's Hall garden.
- FC044 To ratify the decision to allow small weddings to take place at the Queen's Hall, following all COVID-19 guidelines.
- FC045 To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

Caroline Hansen, Assistant Clerk, 3 July 2020