

CUCKFIELD PARISH COUNCIL

Queen's Hall, High Street, Cuckfield, RH17 5EL



To the members of the **Finance & General Purposes Committee**
You are hereby summoned to attend a meeting in the Queen's Hall
at **8.15pm on Thursday 4th June 2020**
to transact the following business:

To join this meeting please use the following Zoom link:

<https://us02web.zoom.us/j/4992702675>

Meeting ID: 499 270 2675 Password: 321456

Public Question Time: Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for **ten minutes** prior to the commencement of business.

AGENDA

- FGP003 To receive apologies for absence
- FGP004 To receive declarations of interest from Members in respect of any matter on the agenda. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it
- FGP005 To approve the minutes of the meeting held on 17 December 2019 (previously circulated)
- FGP006 To note the F&GP Action List (attached)
- FGP007 To consider the Council Budget Year to Date (attached) and Reserves (attached)
- FGP008 To receive and consider the Internal Auditor's Report (attached)
- FGP009 To consider the effectiveness of the Council's Internal Audit and Internal Control Procedures and Audit Plan for recommendation to Full Council on 9th July 2020 (attached)
- FGP010 To consider the Year End Accounts and Annual Return for 2019/20 for approval at Full Council
- FGP011 To approve the Bank Reconciliations to 31st May 2020
- FGP012 To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only**

Sam Heynes

Clerk to the Parish Council, 28 May 2020